

**VILLAGE BOARD OF TRUSTEES MEETING  
JANUARY 18, 2011**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS,  
WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR  
SESSION ON THE 18TH DAY OF JANUARY 2011.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT  
7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS  
TAKEN BY VILLAGE CLERK, NANCY L. BELT**

Stephen Appell	Absent	Scott Kramer	Present
James Coppernoll	Present	Gary Maitland	Present
Sally Hollembeak	Present	David Schroeder	Present

Also present: PWD Joe Caveny, Chief Todd Houde, Treasurer Karen Melloch, and Village Clerk Nancy Belt.

President Claeysen entertained a motion to adopt the agenda with the following changes:

Delete: County of Winnebago & Village Intergovernmental Agreement

James Coppernoll moved to adopt the amended agenda. Scott Kramer seconded.

Motion carried by voice vote.

President Claeysen entertained a motion to approve the January 4, 2011 village board minutes. Scott Kramer moved to approve the January 4, 2011 village board minutes. David Schroeder seconded. Motion carried by voice vote

**PRESIDENT'S REPORT**

President Jim Claeysen presented the village board with a check in the amount of \$5,024.62 that represents Nicor Gas' 2011 franchise gas payment in lieu of franchise terms.

President Jim Claeysen announced that he had the privilege of attending the Loves Park VFW Post's annual awards dinner Saturday, January 15<sup>th</sup> where they recognized Officer Ken Fry, Officer Alan Nyman and Officer Michael Rach. Congratulations!

**ORDINANCE REPORT BY TRUSTEE JAMES COPPERNOLL**

James Coppernoll moved that the village board consider this ordinance for second and final reading on "An Ordinance Amending the Code of Ordinances, Section 26-200. Special Event Permit. Sally Hollembeak seconded. Motion carried by voice vote.

James Coppernoll moved that the village board pass and approve Ordinance Number 2011-1, "An Ordinance Amending the Code of Ordinances, Section 26-200. Special Event Permit". David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppernoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

**FINANCE REPORT BY TRUSTEE GARY MAITLAND**

Gary Maitland moved that the village board authorize payment of all bills signed and approved by the Finance Committee on January 11, 2011. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppernoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board authorize payment of the additional bills approved by the budget director in the amount of \$46,272.63. James Coppernoll seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppernoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board approve Administrator David Nord's attendance at the ILCMA winter conference held in Rock Island, Illinois February 23 - 25, 2011 with the amount not to exceed \$465.00. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppernoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board allow Village Clerk, Nancy Belt to attend the Municipal Clerks of Illinois winter seminar held January 27-28 held in Bloomington, Illinois in the amount of \$120.00 for room & registration. Sally Hollembeak seconded. This was not a budgeted item.

President Claeysen stated that he approves of Village Clerk Nancy Belt's attendance at the MCI seminar because the itinerary has a presentation by Ancel, Glink; Attorney's on new state laws/legislations and FOIA updates and also a session on Records Management and Disposal. President Claeysen said that these are pertinent to the villages operation. President Jim Claeysen said that the Administration budget has a remaining amount of \$94.00 for training/travel/seminars and he will pay the difference of \$26.00 making the total \$120.00 in order for Nancy Belt to attend. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppernoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

**SAFETY REPORT BY TRUSTEE SALLY HOLLEMBEAK**

Sally Hollembeak moved that the village board authorize Chief Todd Houde to attend the ILEAS conference held in Springfield, Illinois on March 6 - 8, 2011 in amount not to exceed \$175.00. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Sally Hollembeak moved that the village board authorize Chief Todd Houde to apply for the radio frequency license in an amount of \$500.00. David Schroeder seconded. Chief Todd Houde stated that he has discussed this matter with Winnebago County Sheriff Dick Meyers and they are considering not moving one of their radio antennas to another tower, but would keep the village posted if this position changes. It was the consensus of the village board to act on the motion. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

**PUBLIC WORKS REPORT BY TRUSTEE SCOTT KRAMER**

Scott Kramer moved that the village board approve for PWD Joe Caveny and two public works employees to attend the American Water Works Association Conference held in Springfield, Illinois on March 21 – 24, 2011 with the amount not to exceed \$1,675.00. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Scott Kramer moved that the village board approve Ms. Norsen request to rent the gazebo on February 19, 2011 at 5:00 pm. for her wedding ceremony with the terms that the rental fee is paid plus an additional \$100.00 fee for removing/replacing the picnic tables and their will be no additional snow removal. David Schroeder seconded. President Claeysen stated that the Board should consider the additional labor this request requires from our Public Works department, and suggested this was not the best use of our Public Works staff's time during the busy winter season. PWD Joe Caveny stated his staff could accommodate this request if approved. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Scott Kramer moved that the village board authorize PWD Joe Caveny to purchase an uninterruptable power system (UPS) from Dell Computer for the village hall at an amount not to exceed \$10,000.00; disbursed from the capital improvements fund. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppnoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

**PERSONNEL REPORT BY TRUSTEE DAVID SCHROEDER**

David Schroeder moved that the village board authorize President Jim Claeysen to sign the Employee Benefit Systems Third Party Administration Service Agreement effective January 1, 2011 between Village of Cherry Valley and Employee Benefits Systems (EBS), subject to final approval by Attorney Jim Stevens review. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppnoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Sally Hollembeak moved to adjourn at 7:39 pm. Scott Kramer seconded. Motion carried by voice vote.

Respectfully submitted by: Village Clerk, Nancy L. Belt  
Village board minutes approved by President Jim Claeysen January 21, 2011