

**SAFETY COMMITTEE MEETING  
JANUARY 13, 2009**

Chairman Sally Hollembeak called the meeting to order at 6:45 P.M.

Trustee members present: Linda Melton, Scott Kramer

Also, present: President Claeysen, Stephen Appell, Nancy Belt, Tad Whitchurch, James Coppernoll & Chief Todd Houde

Scott Kramer moved to adopt the agenda with changing the order of business taking new business first on the agenda followed by unfinished business. Linda Melton seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the minutes of December 9, 2008. Scott Kramer seconded. Motion carried by voice vote.

**PRESENTATION BY SLANT COMMANDER JOHN BIFFANY**

Chief Todd Houde asked Commander John Biffany to please come forward and address the safety committee. Commander Biffany explained to the committee the benefits for the village to have a Cherry Valley police officer participate in the State Line Area Narcotics Team. Commander Biffany stated that he would like to have a guarantee that the officer work at least two years and also commented on the training that the officer would bring back to the village.

Chief Todd Houde presented the safety committee with the cost breakdown for the village to participate in the Stateline Ares Narcotics Task Force with salary and benefits totaling \$66,103.76. Sally Hollembeak thanked Commander Biffany for this presentation.

**POLICE WEEK DONATION**

Chief Todd Houde requested that the committee donate \$1,000.00 to the Police Week Committee for the mailing, pamphlet, etc. expenses for the Northern Illinois Police Memorial Week. **Linda Melton moved to send to the village board to authorize the transfer \$1,000.00 from the drug forfeiture fund to the general fund to pay for expenditure from the Northern Illinois Police Memorial Week. Sally Hollembeak seconded. Motion carried by voice vote.**

**PURCHASE AIR CARDS**

Chief Todd Houde reported that ALERTS (in-car computer access system) has upgraded the departments' service to an internet based system. The system is faster and includes more features, at no extra cost, but air cards are needed to access this upgrade. The seven air cards cost per year \$3,360.00. **Sally Hollembeak moved to send to the village board authorization to enter into a contract with Sprint for seven (7) air cards for the police departments' in-car computer access system in the amount of \$39.99 per month. Linda Melton seconded. Motion carried by voice vote.**

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Chief Todd Houde informed the committee that the police/administration has Verizon cell phones and public works department has Sprint and by combining the cell phones with Sprint Company the village could save \$2,400.00. **Sally Hollembeak moved to send to the village board authorizing President Claeysen to sign the cell phone contract with Sprint Company. Scott Kramer seconded.**  
**Motion carried by voice vote.**

**DEPARTMENT PHOTO TO BE SCHEDULED**

Chief Todd Houde informed the committee that his department will be taking a group department photo scheduled for February 2009.

**CRIME STATS**

Chief Todd Houde presented and reviewed with the committee the Cherry Valley Police Department's December 2008 monthly stats reports. Sally Hollembeak asked the committee to contact Chief Todd Houde with any questions.

**OVERTIME/PART-TIME USAGE**

Chief Todd Houde presented the committee with hand-outs on the police departments' overtime and part-time year to date report. The committee thanked Chief Houde for this important information.

Sally Hollembeak moved to go into executive session at 7:27 pm. for the purpose of discussing personnel matters. Scott Kramer seconded. Motion carried by voice vote.

Sally Hollembeak called the meeting back to order at 7:43 pm. Village Clerk, Nancy L. Belt called the roll: Sally Hollembeak, Scott Kramer & Linda Melton

**PROMOTE SERGEANT**

**Sally Hollembeak moved to send to the village board to accept Chief Todd Houde's recommendation to promote Officer Steve Benney to the position of Sergeant at an annual pay of \$58,718.25 effective January 20, 2009. Linda Melton seconded. Motion carried by voice vote.**

**HIRE NEW RECRUIT**

**Sally Hollembeak moved to send to the village board to hire Paul Seitz as a full-time police officer effective January 20, 2009 at an annual salary of \$39,600.00. Scott Kramer seconded.**

**Motion carried by voice vote.** Sally Hollembeak announced that Officer Benney & Seitz will be sworn in at the January 20, 2009 village board meeting.

Sally Hollembeak moved to adjourn at 7:44 pm. Scott Kramer seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Approved by Chairman, Sally Hollembeak on January 17, 2009