

**SAFETY COMMITTEE MEETING  
APRIL 14, 2009**

*Chairman Sally Hollembeak called the meeting to order at 6:45 P.M.*

*Trustee members present: Linda Melton, Scott Kramer*

*Also, present: President Claeysen, Stephen Appell, Nancy Belt, Tad Whitchurch, James Coppernoll, Chief Todd Houde & Angela Hale*

*Scott Kramer moved to adopt the agenda adding vehicle purchase. Linda Melton seconded. Motion carried by voice vote.*

*Sally Hollembeak moved to approve the minutes of March 10, 2009. Scott Kramer seconded. Motion carried by voice vote.*

**NEW PHONE SYSTEM PROPOSAL**

*Chief Todd Houde stated that he and staff had a meeting with representatives from Technology Solutions Group, Inc. to evaluate the existing phone system. It was determined that the current phone system is over sixteen years old and is need of upgrading. Chief Houde said with this new phone system it would comply with the current phone lines and is upgradeable as technology changes. The cost is \$21,722, or a 60 month lease to own is \$375.03 per month.*

*Angela Hale presented the committee with a power point program explaining the benefits and cost savings to upgrade the phone system. Stephen Appell questioned if the new system had the capability to transfer lines from one department to the other.*

*It was the consensus of the committee to research if the in house lines can be transferable, to consider leasing the phones versus purchase, considers this expenditure in the 2009/2010 budget, and submitting two more proposals.*

*Linda Melton asked Tad Whitchurch to place this matter on the next scheduled public works committee agenda for further discussion.*

*Tad Whitchurch arrived at 7:02 pm.*

**JUVENILE CONFERENCE**

**Sally Hollembeak moved to send to the village board to approve Detective Gary Hull's attendance at the Illinois Juvenile Officers Association training held in Peoria, Illinois on June 10 - 12, 2009 at a cost not to exceed \$550.00. Scott Kramer seconded. Motion carried by voice vote.**

**NORTHERN ILLINOIS TRAINING ADVISORY BOARD**

**Sally Hollembeak moved to send to the village board to approve the police departments continued participation with the Northern Illinois Training Advisory Board in the amount of \$1440.00.**

**Scott Kramer seconded. Motion carried by voice vote.**

**LASERFICHE PROGRAM**

*Chief Todd Houde presented the committee with a request to purchase Laserfiche computer program that searches documents in a quick and user friendly way. Chief Houde noted that Village Clerk, Nancy Belt is currently utilizing a Laserfiche program in her office. The new document imaging program from TKB Associates, Inc. would cost \$7,829.00 with an \$810.00 yearly support fee. Chief Houde recommended purchasing the Laserfiche computer program from the DUI fund that has approximately \$34,000.00. President Claeysen suggested contacting the village attorney as to whether or not DUI funds can be used for this type of purchase. Scott Kramer moved to send to the village board the authorization to purchase the Laserfiche program from TKB Associates, Inc. at a cost of \$7,829.00 pending Attorney Jim Stevens opinion using DUI fund for this expenditure. Sally Hollebeak seconded. Motion carried by voice vote.*

**2009 FORD CROWN VICTORIA**

*Chief Todd Houde recommended purchasing a 2009 Ford Crown Victoria from Landmark Ford for \$22,537.00 with trade in for squad car number 1 of \$3,700.00 making the total purchase \$18,837.00. Sally Hollebeak moved to send to the village board authorize Chief Todd Houde to purchase a 2009 Ford Crown Victoria squad car from Landmark Ford in the amount of \$18,837.00. Scott Kramer seconded. Motion carried by voice vote.*

**ORDINANCE ENFORCEMENT**

*Chief Todd Houde informed the committee that beginning in May the police department will inform the public through the cherry valley web-site of new and existing ordinances. The department will also start new informational champagne for compliance by sending letters informing the offender of the violation. The police officers are aware of the skateboarders in the business district and will begin foot patrols enforcing the skateboard ordinance.*

**C.O.P.S. GRANT**

*Chief Todd Houde informed the committee that the department applied for a C.O.P.S. grant that would hire three officers. The grant would pay the salaries and benefits for three years and the fourth year would be the village's responsibility.*

**CRIME STATS**

*Chief Todd Houde presented and reviewed with the committee the Cherry Valley Police Department's March 2009 monthly stats reports. Sally Hollebeak asked the committee to contact Chief Todd Houde with any questions.*

**OVERTIME/PART-TIME USAGE**

*Chief Todd Houde presented the committee with hand-outs on the police departments' overtime and part-time year to date report. The committee thanked Chief Houde for this important information.*

*Linda Melton moved to adjourn at 7:30 pm. Scott Kramer seconded. Motion carried by voice vote.*

*Recorded by: Village Clerk, Nancy L. Belt*

*Safety minutes approved by Chairman, Sally Hollembeak*