

**SAFETY COMMITTEE MEETING  
DECEMBER 9, 2008**

Chairman Sally Hollembeak called the meeting to order at 6:45 P.M.

Trustee members present: Linda Melton, Scott Kramer

Also, present: President Claeysen, Stephen Appell, Nancy Belt, Tad Whitchurch, James Coppernoll & Chief Todd Houde

Scott Kramer moved to adopt the agenda. Linda Melton seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the minutes of November 11, 2008. Scott Kramer seconded. Motion carried by voice vote.

**TESTING PROCESS FOR THE RANK OF SERGEANT**

Chief Todd Houde stated that with his promotion to chief of police a vacancy was created in rank of sergeant. Chief Houde said that he issued a memo to all eligible officers to submit in writing their desire to participate in the testing process. The cost for the testing and to hire Dr. Vaughn, a licensed clinical psychologist is \$4,000.00. **Sally Hollembeak moved to send to the village board to expend \$4,000.00 for the testing process for the rank of sergeant. Scott Kramer seconded. Motion carried by voice vote.**

**TESTING PROCESS FOR HIRING A NEW RECRUIT**

Chief Todd Houde announced that he is in the process of conducting a background investigation to hire a new recruit. Chief Houde said that he is working off the existing employment applications and will submit a name at the next scheduled safety committee meeting.

**C.A.L.E.A. CONFERENCE**

Chief Todd Houde stated that Officer Nyman has accepted the position of CALEA accreditation manager for the police department and would recommend that he attend the training conference. **Linda Melton moved to send to the village board to approve Officer Nyman's attendance at the C.A.L.E.A. conference in Raleigh, North Carolina, from March 17 – 21, 2009 in an amount not to exceed \$2,150.00. Scott Kramer seconded. Motion carried by voice vote.**

**ALERTS BULLET PROGRAM**

Chief Todd Houde stated that he would like to budget for an ALERTS internet program to be installed in each squad at a total cost of \$3,700.00. Chief Houde informed the committee that the department is using this system in house as a training center. The program would allow the officers to obtain vital information from their squads using ALERTS. The internet access is a lot faster when receiving feedback, and the program would also provide the officers with two print-outs one for the officer and the other to the offender. Sally Hollembeak asked if he would know of any grants for this type of equipment. Chief Houde said that Officer Nyman is presently attending a grant writing session in order for the police department to begin applying for these types of programs. Chief Todd Houde

said that he will be reviewing his current budget for funding to purchase the ALERTS program this fiscal year.

**PUBLIC SAFETY COMMITTEE**

**PAGE 2**

**DECEMBER 9, 2008**

**STATE LINE AREA NARCOTICS TASK FORCE (SLANT)**

Chief Todd Houde presented the committee with two options to consider renewing participation in the SLANT a multi-jurisdictional drug enforcement unit. Chief Houde said that the village was part of the narcotics task force back in 1990. After reviewing the benefits to participate and costs options the committee asked Chief Houde to present them with a cost evaluation at the January safety committee meeting.

**OVERTIME AND PART-TIME BUDGET**

Chief Todd Houde presented the committee with hand-outs and a power point presentation on the police departments' overtime and part-time year to date report. Chief Houde stated that the over-time budget is over budget \$11,680.00 and part-time is \$4,672.00 over budget. He also noted that the 2008 budget was over budget by \$11,000.00 at this time last year. Some of the reasons are due to injuries, employees resigning, training and special events that took place in the village. The committee thanked Chief Houde for this important information.

Scott Kramer moved to adjourn at 7:20 pm. Sally Hollembeak seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt  
Safety minutes approved by Chairman, Sally Hollembeak.