

**Village of Cherry Valley, Illinois Safety Committee Meeting Minutes
May 8, 2007**

Chairman Sally Hollembeak called the meeting to order at 6:45 P.M.

Trustee members present: Linda Melton

Trustee members absent: Lori Laye

Also, present: President Claeysen, Village Deputy Clerk Angela Hale, Rick Anderson, Chief Maitland, Sgt. Todd Houde, Officer Stephen Benney, Jill Miller, Tad Whitchurch, and Stephen Appell

Guest: Theresa Ferbaugh

Linda Melton so moved to adopt the agenda with:

Add: Citizens voice

Add: Under Chief Gary Maitland; Training for Chief

Sally Hollembeak seconded. Motion carried by voice vote.

Sally Hollembeak so moved to approve the minutes of April 10, 2007. Linda Melton seconded. Motion carried by voice vote.

CITIZENS VOICE:

Chairman Sally Hollembeak asked Theresa Ferbaugh to come forward and address the committee. Mrs. Ferbaugh stated that she has concerns with people speeding along Swanson Parkway. She presented a photo of the area of her concern which is located near the Swan Park bicycle path and Swanson Parkway. She said she has spoken with Chief Gary Maitland and he told her that his department would investigate the concern. Chief Maitland stated that he would monitor the area and report to the committee next month. Chairman Sally Hollembeak thanked Mrs. Ferbaugh for attending the meeting and for expressing her concerns.

Chief Maitland presented the committee with the following requests:

NITAB ANNUAL ASSESSMENT:

For a number of years the police department has been a participant in the Northern Illinois Training Advisory Board (NITAB). This agency provides numerous hours of varying police training for all full and part time police officers. The annual assessment for each officer is \$80. The total cost for the department is \$1,680.

Linda Melton so moved to send to the village board authorizing the police department to continue its participation with NITAB at a cost of \$1,680. Sally Hollembeak seconded. Motion carried by voice vote.

**Village of Cherry Valley, Illinois Safety Committee Meeting Minutes
May 8, 2007**

CRIMESTAR RECORDS MANAGEMENT:

The police department has researched the purchase of a new records management software program. The software we want to purchase is Crimestar. The cost is as follows:

Purchase of 7 concurrent licenses @ \$2,400 each	\$16,800
Maintenance for 7 licenses @ \$250 each	1,750
Maintenance for 7 laptop licenses @ \$150 each	<u>1,050</u>
TOTAL software cost	\$19,600

There will be additional costs of about \$400 for a wireless router, several wireless cards, and installation of the hardware.

Sally Hollembeak so moved to send to the village board authorizing the police department to purchase 7 licenses for a new records management software program from Crimestar Incorporated in San Jose, California at a cost not to exceed \$20,000. Linda Melton seconded. Motion carried by voice vote.

Chief Maitland reported that in March he submitted a grant to Rockford Crimestoppers to assist with this purchase. He was notified on May 7th that a grant of \$6,500 was approved.

CRIMESTOPPERS AWARDS & RECOGNITION LUNCHEON:

The luncheon will be held on May 16, 2007, and Chief Maitland requested that the village reserve a table of ten (10) at a cost of \$150.00.

Linda Melton so moved to approve reserving a table for the Crimestoppers event on May 16, 2007 at a cost of \$150.00. Sally Hollembeak seconded. Motion carried by voice vote.

Chief Maitland invited the committee members and staff to contact him by the end of this week if they would like to attend the luncheon.

Chairman Sally Hollembeak so moved to amend the agenda changing the order under New Business, numbers five (5) and six (6). Linda Melton seconded. Motion carried by voice vote.

HIRE NEW OFFICER:

The police department would like to hire Officer Simon Avery as a full time police officer to fill one of the newly created positions in this new fiscal year. He has been a part time officer since November 2005 with the village. He was a deputy sheriff for the Winnebago County Sheriff's Office and a part time officer for Rockford Park District Police Department. Since

**Village of Cherry Valley, Illinois Safety Committee Meeting Minutes
May 8, 2007**

he is a former police officer, he will not have to attend a Basic Law Enforcement class. Chief Maitland stated that he would like to offer Mr. Avery a conditional offer of employment, meaning that he will be given the job if he successfully completes a physical examination and drug test. Since he is currently employed by the village, the polygraph examination and psychological examination will be waived. Officer Avery would not need additional training as he is up-to-date on all of his department and state training requirements. If he successfully completes those tests, Chief Maitland requested that Mr. Avery be sworn in as a full time Cherry Valley police officer as soon as possible after the Village Board approves the new employee. His annual pay rate will be \$37,777.00.

It was noted that Mr. Avery was next on the candidate eligibility list.

Linda Melton so moved to send to the village board authorizing the police department to hire Mr. Simon Avery at an annual salary of \$37,777.00 on the condition he passes the physical examination and drug test requirement. Sally Hollembeak seconded. Motion carried by voice vote.

PURCHASE SQUAD CAR & RELATED EQUIPMENT:

Chief Maitland requested to purchase under the state bid a 2007 Chevrolet Impala police package vehicle from Miles Chevrolet in Decatur at a total of \$19,251.98. This is an anticipated purchase, and the dollars are budgeted. He also requested to purchase the equipment needed for the new vehicle in the amount of \$12,300.00.

Chairman Sally Hollembeak so moved to send to the village board authorizing the police department to purchase a 2007 Chevrolet Impala from Miles Chevrolet in Decatur at a cost not to exceed \$20,000. Linda Melton seconded. Motion carried by voice vote.

Linda Melton so moved to send to the village board authorizing the police department to purchase up to \$12,300.00 for new equipment for the new squad car. Sally Hollembeak seconded. Motion carried by voice vote.

PURCHASE TASERS:

The police department is requesting to purchase four TASER units to be issued to uniformed officers. The units are available with audio and video recording systems built into them. These less lethal weapons require specific training. He reported that the police department is in the process of arranging for that training; most of it will be done as in-service training. There should be no additional training costs.

The Chief requested approval to purchase four X26 TASER units and related equipment from TASER International Inc in Scottsdale, Arizona at a cost of \$7,812.42.

Village of Cherry Valley, Illinois Safety Committee Meeting Minutes
May 8, 2007

President Jim Claeysen stated that using these units would be much safer at crowded areas like the mall.

Chairman Sally Hollebeak so moved to send to the village board authorizing the police department to purchase four TASER units at a cost not to exceed \$8,000. Linda Melton seconded. Motion carried by voice vote.

MONTHLY STATS:

Chief Gary Maitland presented and reviewed with the committee the Cherry Valley Police Department's April monthly status report. He asked the committee to contact him with any questions.

CALEA RECOGNITION:

Chief Maitland presented a framed certificate from CALEA recognizing the Cherry Valley Police Department. Chairman Sally Hollebeak and the committee congratulated the Chief as well as the entire police department for receiving this honor.

TRAINING FOR CHIEF:

Chief Maitland requested to attend Strategic Training on June 19-20, 2007 and Intelligence Training on June 28-29, 2007. He stated that both trainings are state-sponsored and include expenses. The committee agreed that the Chief should attend these trainings.

Chairman Sally Hollebeak so moved to adjourn at 7:15 P.M. Linda Melton seconded. Motion carried by voice vote.

Recorded by: Village Deputy Clerk, Angela Kaye Hale

Safety minutes approved by Chairman, Sally Hollebeak and Chief Maitland on 5/9/2007