

**SAFETY COMMITTEE MEETING
DECEMBER 13, 2007**

Chairman Sally Hollembeak called the meeting to order at 6:48 P.M.

Trustee member present: Linda Melton, Scott Kramer

Also, present: President Claeysen, Stephen Appell, Nancy Belt, Chief Gary Maitland, Tad Whitchurch, and James Coppernoll

Linda Melton so moved to adopt the agenda. Scott Kramer seconded. Motion carried by voice vote.

Sally Hollembeak so moved to approve the minutes of November 13, 2007. Linda Melton seconded. Motion carried by voice vote.

CELL PHONE WITH BLACKBERRY

Chief Gary Maitland said that he has not finalized the cell phone contract which requires five subscribers, but will update the committee at the next scheduled safety committee meeting.

RESIGNATION OF PART TIME OFFICERS

Chief Maitland stated that Officer Keller has submitted her letter of resignation as a part-time police officer. Chief Maitland also informed the committee that part-time officers Tom Keegan & Dave Mace will also be submitting their resignation letters. **Sally Hollembeak so moved to send to the December 18, 2007 village board to accept the part-time police officers resignation. Linda Melton seconded. Motion carried by voice vote.**

HIRE NEW PART TIME OFFICER

Chief Gary Maitland presented the name of William G. Kaiser to be hired as a part-time police officer at an hourly rate of \$14.39. **Linda Melton so moved to send to the village board to accept Chief Gary Maitland's recommendation to hire William G. Kaiser as a part-time police officer at an hourly rate of \$14.39. Scott Kramer seconded. Motion carried by voice vote.**

CHERRYVALE MALL TRAFFIC ENFORCEMENT CONTRACT

Chief Maitland informed the committee that he is talking with Cherryvale Mall representatives to enter into a contract with the Cherry Valley Police Department to enforce traffic laws on mall property; this is allowable under State Statutes. Chief Maitland informed the committee that the police department is currently investigating auto accidents. President Claeysen and committee asked Chief Maitland to contact village Attorney Jim Stevens to pursue this further.

REPLACE SQUAD CAR #2

Chief Maitland stated that the 2008 state vehicle bids have not be released, but would recommend approving to purchase a new squad card at the next village board meeting. Gary informed the committee that squad car #2 has approximately 85,000 miles and needs to be replaced.

Linda Melton so moved to send to the village board authorizing Chief Maitland to purchase a 2008 Chevy state bid vehicle per the budgeted amount. Sally Hollembeak seconded. Motion carried by voice vote.

SMOKE FREE ILLINOIS

Chief Gary Maitland presented the committee with the State Law Public Act 095-0017 an act concerning public health that goes into effect January 1, 2008. "Smoking in public places, places of employment, and governmental vehicles prohibited". Chief Maitland said that the village board should enforce the new statute and post signs at the entrances of our buildings and places of employment where employees are required to enter, leave, or pass through during the course of employment set forth in Section 70 of this Act, of 15 feet from entrances smoking is prohibited. Also, he said that the police department will enforce the law, investigate complaints and report violations to the Illinois Department of Public Health. Maitland said that the police department will develop a policy to enforce the statute.

James Coppennoll suggested asking Attorney Jim Stevens if the village needs to adopt an ordinance. President Claeysen stated that the Statutes under Section 45. Violations set the fines stating that the money would be distributed between the Health Department and Village. A copy of the State Statute Act 095-0017 will be given to the village board.

MONTHLY REPORT

Chief Gary Maitland presented and reviewed with the committee the Cherry Valley Police Department's November 2007 monthly stats report. Sally Hollembeak asked the committee to contact Chief Gary Maitland with any questions.

OVERTIME USE IN FY08

Chief Gary Maitland presented the committee with the current budget overview in regards to scheduling part time police officers and hiring back full time officers to fill patrol shifts that are vacant due to officers being off sick or off using accrued time. The committee reviewed overtime and part time cost charts for the full time and part time salary line items. Chief Maitland said that he will continue to monitor these line items.

Sally Hollembeak so moved to adjourn at 7:18 pm. Linda Melton seconded. Motion carried by voice vote.

Recorded by Village Clerk, Nancy L. Belt

Safety minutes approved by Chairman, Sally Hollembeak on December 14, 2007

