

**Village of Cherry Valley, Illinois Safety Committee Meeting Minutes
May 8, 2007**

Chairman Sally Hollembeak called the meeting to order at 6:45 P.M.

Trustee members present: Linda Melton

Trustee members absent: Lori Laye

Also, present: President Claeysen, Village Deputy Clerk Angela Hale, Rick Anderson, Chief Maitland, Sgt. Todd Houde, Officer Stephen Benney, Jill Miller, Tad Whitchurch, and Stephen Appell

Guest: Theresa Ferbaugh

Linda Melton so moved to adopt the agenda with:

Add: Citizens voice

Add: Under Chief Gary Maitland; Training for Chief

Sally Hollembeak seconded. Motion carried by voice vote.

Sally Hollembeak so moved to approve the minutes of April 10, 2007. Linda Melton seconded. Motion carried by voice vote.

CITIZENS VOICE:

Chairman Sally Hollembeak asked Theresa Ferbaugh to come forward and address the committee. Mrs. Ferbaugh stated that she has concerns with people speeding along Swanson Parkway. She presented a photo of the area of her concern which is located near the Swan Park bicycle path and Swanson Parkway. She said she has spoken with Chief Gary Maitland and he told her that his department would investigate the concern. Chief Maitland stated that he would monitor the area and report to the committee next month. Chairman Sally Hollembeak thanked Mrs. Ferbaugh for attending the meeting and for expressing her concerns.

Chief Maitland presented the committee with the following requests:

NITAB ANNUAL ASSESSMENT:

For a number of years the police department has been a participant in the Northern Illinois Training Advisory Board (NITAB). This agency provides numerous hours of varying police training for all full and part time police officers. The annual assessment for each officer is \$80. The total cost for the department is \$1,680.

Linda Melton so moved to send to the village board authorizing the police department to continue its participation with NITAB at a cost of \$1,680. Sally Hollembeak seconded. Motion carried by voice vote.

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CRIMESTAR RECORDS MANAGEMENT:

The police department has researched the purchase of a new records management software program. The software we want to purchase is Crimestar. The cost is as follows:

Purchase of 7 concurrent licenses @ \$2,400 each	\$16,800
a license include 1 computer workstation and 1 laptop	
Maintenance for 7 licenses @ \$250 each	1,750
Maintenance for 7 laptop licenses @ \$150 each	<u>1,050</u>
TOTAL software cost	\$19,600

There will be additional costs of about \$400 for a wireless router, several wireless cards, and installation of the hardware.

Sally Hollembeak so moved to send to the village board authorizing the police department to purchase 7 licenses for a new records management software program from Crimestar Incorporated in San Jose, California at a cost not to exceed \$20,000. Linda Melton seconded. Motion carried by voice vote.

FYI: In March I submitted a grant to Rockford Crimestoppers to help with this purchase. I was notified on May 7th that our grant of \$6,500 was approved.

President Jim Claeysen requested a summary on the police departments accrued comp time. Public Safety employees can bank up to 480 hours of comp time.

Sally Hollembeak stated that the public works committee forwarded a motion to the village board to allow Montessori Private Academy to hold a 5K Run on May 26, 2007 from 9:00 – 10:00 am. They are also asking for police assistance. Chief Maitland said he is aware of this event and has no problem with assigning a police officer.

MONTHLY STATS

Chief Gary Maitland presented and reviewed with the committee the Cherry Valley Police Department's March monthly status report.

Lori Laye so moved to adjourn at 7:00 P.M. Linda Melton seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Safety minutes approved by Chairman, Sally Hollembeak on April 12, 2007