

**PUBLIC WORKS COMMITTEE MEETING
SEPTEMBER 12, 2011**

Chairman, Scott Kramer called the meeting to order at 7:00 P.M.

Trustee members present: David Schroeder, Stephen Appell, JoAnn Hudson,
Sally Hollembeak

Also present: President Jim Claeysen, Joe Caveny, Denny McMullen,
& Nancy Belt

Scott Kramer moved to adopt the amended agenda adding:

- Disc Golf Course
- Tree Removal Costs
- 911 Memorial Information

Sally Hollembeak seconded. Motion carried by voice vote.

Scott Kramer moved to approve the minutes of August 22, 2011. David
Schroeder seconded. Motion carried by voice vote.

CITIZENS VOICE

Scott Kramer asked Mr. Fustin to please come forward and address the committee. Mr. Fustin said that he has been attending numerous meetings over the past three years asking the village board to place speed bumps/humps to control the speeding traffic on Swanson Parkway, Kregel Drive, Swanson Lane and Abington Drive trying to keep the neighborhood a safe place to live. Mr. Fustin said it is time to have a roll call on installing properly designed speed bumps/humps like the City of Rockford uses. The subdivision is clearly in violation of the village ordinance 62-163 (e) "Minor residential streets will be laid out so that their use by through traffic will be discouraged." Mr. Fustin stated, "How many times do you think close calls will happen until there is finally a serious injury or death out here".

Scott Kramer recognized Swanson Park residents that voiced their concerns with having or not having speed bumps/humps and stop signs in their subdivision.

Stephen Appell said that he contacted the American Planning Association in regards to traffic planning and recommended ordering their traffic safety pamphlets. President Jim Claeysen said that the pamphlets have been ordered. Scott Kramer poled the committee asking if they are in favor of the speed bumps. It was the consensus to continue researching what solutions can be done to make Swanson Subdivision is a safe place to live and not disregard the idea of speed bumps or more traffic signs.

Scott Kramer introduced Mr. Callihan. Mr. Callihan said he lives on Genoa Street and said he clocks cars speeding over 45 miles an hour. Mr. Callihan asked that the speed limit be reduced to 25 miles an hour from 35 miles an hour. Joe Caveny said that Boone/Winnebago counties lines are federal routes have speed limit requirements. Scott Kramer thanked Mr. Callihan for his comments and said the committee will take his suggest under consideration.

ENGINEER'S REPORT

Denny McMullen presented the committee with CES, Inc bid tabulations for the 2011 Drainage Improvements Project; low bidder: Northern Service Co. \$27,462.00.

Sally Hollembeak moved to send to the village board CES, Inc. recommendation to award the bid to Northern Illinois Service Co. at \$27,462.00 for the 2011 Drainage Improvements Project. David Schroeder seconded. Motion carried by voice vote.

Denny McMullen presented the committee with CES, Inc. visual inspection report of the dual 24" storm sewer crossing located at CherryVale Mall Drive and Bell School Road.

Construction Cost -	\$41,726.00
Design Engineering	\$ 4,000.00
Construction Eng.	\$ 4,000.00
Est. Total Cost	\$49,726.00

Scott Kramer thanked Denny McMullen for this information. Scott noted that this project is not budgeted and recommended submitting it again when the committee begins discussion on the 2012/2013 street budget.

Denny McMullen asked the committee when it would appropriate for CES, Inc. to begin the engineering study for the Phase I Regional Detention project. It was agreed to discussion this again in October when the one percent sales tax funds starting coming in.

PENFIELD CROSSING PLAYGROUND: Scott Kramer informed the committee that he had no updates at this time.

DISC GOLF COURSE

Scott Kramer reported that after the August 22, 2011 public works meeting he found out that Winnebago Forest Preserves, City of Belvidere & Roscoe have public disc golf courses. Scott Kramer said he received information from Mr. Sweeney relaying that he may have funding for Baumann Parks Disc Golf Course. Scott also said he spoke with Mr. Boesen relaying that he had an air photo of Baumann Park and recommended only a nine (9) hole golf course based on the size of the park. Scott Kramer said he will continue his research on Disc Golf courses and will continue placing this on the upcoming public works committee agenda. Everyone agreed.

Scott Kramer moved to change the order of business to address the "Kishwaukee River Awareness Project". Stephen Appell seconded. Motion carried by voice vote.

KISHWAUKEE RIVER AWARENESS PROJECT

JoAnn Hudson said she has decided to research ways to bring public awareness to keeping the Kishwaukee River clean. JoAnn said she contacted Winnebago County Forrest Preserve District and they provided her with pamphlets/maps. JoAnn said the map of the Northern Kishwaukee River Watershed shows what

type of vegetation and built structures exist on the land surface and guides you to understanding the present status of the land and its natural resources.

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JoAnn Hudson presented the following; to establish a Kishwaukee Awareness committee.

KISHWAUKEE AWARENESS PROJECT

IDEAS: FOR PROMOTING AND ESTABLISHMENT OF COMMITTEE

1. Start with an Awareness Sign with a map of Kishwaukee/ include info important to sustain the environment and eco system of Kishwaukee River.

Include info on animal and marine life. It is a good responder tactic. (see map that can be used and a picture of trailhead sign for possible design and ideas)

2. Promote a “Please keep the Kishwaukee River Clean” campaign.

3. Provide information Brochures for those using the Kishwaukee River, walking the path or enjoying Baumann Park.

4. List Websites on the sign and in brochures for additional information on above.

5. Provide trash bags (much like dog waste bags. (Larger, of course) we can have a “LOGO” printed on the bags with a catch phrase.

Note: Winnebago County Forest Preserve might help with these bags.

a. The bags would have tie closures and be able to float behind the tubes or they can be placed in canoes. Trash receptacles can be provided at various points and at “off” sights.

6. Sponsor a campaign with promotional “Kick Off” weekends

a. Use the newspaper and TV and radio to help with this

b. Have a kick off with tags or stickers or buttons with a catch phrase.

EXAMPLES: 1. Floating Clean Team Member

2. Kishwaukee Awareness Team Member

7. Provide reminder signs along the shoreline down the river.

a. These shoreline signs could have the logos & catch phrase posted on them

b. Shore line home owners may help promote this

PLEASE NOTE: This will not work overnight or in one season. But it is a start to promote a better environment for families and shoreline home owners. Each step will be a step toward changing the landscape over a couple of seasons.

If we have a common goal...we can reach it...one step at a time.

JoAnn Hudson introduced Jamie Johannsen, Director of Marketing & Communication Relations. Ms. Johannsen stated that the department has spent many years trying to keep the Kishwaukee River clean and the biggest problem is due to trash. She said that the Kishwaukee River is one of the healthiest streams in the State of Illinois and she would like it to remain as is. She recommended moving forward with JoAnn Hudson's ideas and looks forward to working with the village on this project.

President Jim Claeysen thanked JoAnn Hudson for pursuing this and agreed to help her with this worthily project.

TRAFFIC SIGNAL HARRISON & MILL

Joe Caveny informed the committee that IDOT has agreed to provide electrical power generator for the traffic controller cabinet at Harrison/Mill Road. Joe said this will provide emergency electrical power to keep the traffic signals operating normal during power outages.

PAINT STRIPER DISCUSSION

Joe Caveny reported that Winnebago County Highway Department has been striping village roads for many years, but it has become increasingly difficult to get the roads striped in a timely manner. Joe proposed that the village purchase a new airless striper at \$42,997.00 and he continued to explain the cost savings. The committee discussed the possibility of contracting out the striper to other municipalities in order to help with the purchase cost. President Claeysen recommended submitting it again when the committee begins discussion on the 2012/2013 street budget.

VILLAGE HALL PHONE SYSTEM

Joe Caveny presented the committee with information from Star 2 Star Communications and asked for input. The committee suggested: interoffice calls, unlimited voice mail that can be forward to emails, & direct lines. Joe said he will add these items to the list.

TREE REMOVAL

Joe Caveny presented the following tree removal costs:

101 S. Cherry Street \$610.00
North Salem Street \$118.00
Baumann Park tree trunk removal \$600.00

GAZEBO PAINTING

Joe Caveny presented Doig Decorations Inc. quote of \$2,950.00 to paint Baumann Park Gazebo. Scott Kramer moved to send to the village board the approval to hire Doig Decorations Inc. to paint the Baumann Park Gazebo in the

amount not to exceed \$2,950.00. Sally Hollembeak seconded. Motion carried by voice vote.

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CLOCK PAINTING

Joe Caveny presented Doig Decorations Inc. quote of \$1950.00 to paint the village clock located in Memorial Park. After further discussion it was agreed to have Joe Caveny present a proposal for painting the wood part of the clock at this time.

TRENCH BOX PURCHASE

Joe Caveny requested to purchase V-Panel Aluminum Boxes at a cost of \$10,298.00 disbursed from the water budget. Stephen Appell moved to send to the village board authorizing the amount of \$10,298.00 to purchase V-Panel Aluminum Boxes HD Supply Waterworks, LTD. David Schroeder seconded. Motion carried by voice vote.

ARBORIST CONFERENCE

Joe Caveny recommended approving three certified arborist to attend the ISA Conference & Trade Show, October 25, - 26, and 2011 held in Tinley Park, Illinois at cost not to exceed \$720.00.

Sally Hollembeak moved to send to the village board approving the amount of \$750.00 for three certified arborist to attend the ISA Conference & Trade Show on October 25 - 26, 2011 to be held in Tinley Park, Illinois. Scott Kramer seconded. Motion carried by voice vote.

HOLIDAY DECORATIONS

Joe Caveny presented the committee with Doig Decorations, Inc Holiday lighting proposal for installing and removing overhead display and lighting in Memorial Park (costs same as last year) \$3,705.00. Also, a proposal to install and remove 4,000 clear LED lights in the downtown area at \$4,600.00.

President Claeysen said that the Cherry Valley Men's Club would like to donate funds to extend the clear LED lights in the old business district. Joe noted that he has a limited amount of electrical power in the downtown area. Joe Caveny stated that Mr. Doig proposal also recommends hiring a professional arborist to prune or remove some of the trees, he said this could reduce the cost of the LED lights. Denny McMullen stated that the trees were planted back in 1985. Scott Kramer said he will place this discussion on the next scheduled public works agenda.

HISTORICAL SOCIETY ROOF REPAIRS

Joe Caveny reported that the village received three roof repair proposals for 101 East State Street (Historical Society).

Christiansen, Inc. \$18,000 – No decking figure
Sterling Commercial Roofing \$11,180 - \$4.00 per sq ft for decking
Cherry Valley Public Works \$ 6,525

David Schroeder moved to send to the village board to accept the public works department's roof repair proposal for 101 East State Street and the amount not to exceed the budgeted amount of \$10,000. Sally Hollembeak seconded. Motion carried by voice vote.

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BELL SCHOOL JURISDICTION

Joe Caveny informed the committee that he will be meeting with the County Highway Department this week to review property lines per the jurisdiction transfer of Bell School Road.

BAUMANN PARK DIAMOND LIGHTS

Joe Caveny reported that he has not received proposals for the replacement of the ball diamond lights and poles.

PRESIDENT'S REPORT

President Jim Claeysen presented the committee with brochures from Winnebago County 9/11 Emergency Responders, a not-for-profit group. He stated that this fund raiser involves selling memorial brick pavers as a tribute to those who lost their lives on 9/11. The brick order forms will be available in the village hall lobby or on line www.winnebago911memorial.org.

RECREATION BOARD

Scott Kramer moved to authorize the amount of \$800.00 for the Annual Halloween event. David Schroeder seconded. Motion carried by voice vote.

Sally Hollembeak moved to adjourn at 9:01 pm. Stephen Appell seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt
Chairman Scott Kramer approved the minutes on September 14, 2011