

Public Works Committee Meeting Minutes May 11, 2009
Village of Cherry Valley, Illinois

Chairman Scott Kramer called the meeting to order at 7:02 P.M.

Trustee members present: Stephen Appell, Sally Hollembeak, James Coppernoll, David Schroeder
Also present: President Jim Claeysen, Joe Caveny, Angela Hale, Attorney Jim Stevens, and Denny McMullen

James Coppernoll moved to adopt the amended agenda adding the following:

Under **Public Works Director's Report;**

- b. 2008 CCR

Under **Ex-Officio's Recreation Board Report;**

- a. Fishing Derby Funds b. Movie Night Funds

Under **Executive Session;**

- a. Land Acquisition b. Personnel

Sally Hollembeak seconded. Motion carried by voice vote.

Scott Kramer moved to approve the minutes of April 27, 2009. Sally Hollembeak seconded. Motion carried by voice vote.

ENGINEER'S REPORT:

MFT Road Projects: Denny McMullen reported that the bid opening for the 2009 MFT road improvements was completed today and that Rock Road Companies was the lowest responsible bidder. Sally Hollembeak moved to send to the board authorizing Rock Road Companies to complete the project at a cost not to exceed \$81,370.24. Stephen Appell seconded. Motion carried by voice vote.

Denny McMullen reported that the Mill Road survey is complete and the schedules will be complete within a week as he is awaiting the TIP sheets. He stated he wanted to submit everything to the state for processing by the end of May and then bid the project in June.

PUBLIC WORKS DIRECTOR'S REPORT:

Swanson Park Drainage: Joe reported that 3 residents in Swanson Park are experiencing "ponding" water in their back yards. He stated that the public works department dug up the storm sewer and after inspecting it, put in back in to place. Joe noted that the ponding water is on private property and reported that the public works department has done all they can do to remedy the issue. President Jim Claeysen stated that he will go and view the area.

2008 CCR: Joe stated that the 2008 Consumer Confidence Report will be mailed out to all water customers by June 1, 2009.

NEW BUSINESS:

Truck Equipment Purchase: Scott Kramer moved to send to the board authorizing the purchase of truck body and snow removal equipment, pending Joe Caveny's final recommendation. Sally Hollembeak seconded. Motion carried by voice vote.

Survey Services ARC Design: Scott Kramer moved to send to the board authorizing ARC Design Resources for survey services in the amount not to exceed \$2,500.00. Sally Hollembeak seconded. Motion carried by voice vote.

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UNFINISHED BUSINESS:

Landscaping at Village Hall: Joe informed the committee that his department has removed the wild rose bushes. He recommended removing 1 of the 2 flower beds and mow the middle of the circular drive. He stated that there is \$10,000.00 budgeted for landscaping. Stephen Appell inquired if anyone has researched utilizing the summer youth program for maintenance. President Jim Claeysen stated that he spoke with representatives from the program and it is quite an intensive application process to receive this assistance and that he will continue to research this option. This was referred to the next scheduled Public Works meeting for further discussion.

Small Barn Removal: Joe asked the committee if he should continue to try and contact Dan Schuler, the person who removes barns and enter in to a letter of understanding to allow him to remove the small barn. President Jim Claeysen stated that perhaps residents may take an interest in the future of the barns if they see one being removed. The committee asked Joe to contact Mr. Schuler and this was referred to the next Public Works meeting.

PRESIDENT'S REPORT:

Public Works Meeting May 25, 2009: President Jim Claeysen suggested cancelling this meeting and asked Stephen Appell to please allow for any items that arise to be placed on the Planning & Development agenda. This was agreed.

EX-OFFICIO'S RECREATION BOARD REPORT:

Scott Kramer moved to authorize \$250.00 for the movie night event and \$300.00 for the fishing tournament. Sally Hollembeak seconded. Motion carried by voice vote.

Scott Kramer reported that the design for the no parking downtown signs are completed and will be ordered. President Jim Claeysen will speak with David Nord regarding the carry-out only signs that are currently in place in the downtown area. Scott Kramer reported that 250 flyers were handed out at the Elementary School advertising the summer youth recreation program. The committee asked Angela Hale to contact Rockford School District 205 and obtain permission to hand them out at White Swan School. Scott Kramer reported that the sandbox sand will be delivered May 22, 2009 at the parking lot near the log cabin.

Chairman Scott Kramer moved to go into executive session for the purpose of personnel at 7:51pm. Stephen Appell seconded. Motion carried by voice vote.

Chairman Scott Kramer called the meeting back to order at 8:12pm. Roll call: Stephen Appell, James Coppernoll, Sally Hollembeak, Scott Kramer, David Schroeder

Stephen Appell so moved to amend the agenda adding recreation board recommendation for the 2009 Citizen of the Year. Sally Hollembeak seconded. Motion carried by voice vote.

Scott Kramer moved to send to the board approving the recommendation for the 2009 Citizen of the Year. Sally Hollembeak seconded. Motion carried by voice vote.

Sally Hollembeak moved to adjourn at 8:13 pm. Stephen Appell seconded. Motion carried by voice vote.

Recorded by: Village Deputy Clerk, Angela K. Hale
Public Works minutes approved by Chairman, Scott Kramer on May 21, 2009