

**PUBLIC WORKS COMMITTEE**  
**MARCH 23, 2009**

*Chairman Tad Whitchurch called the meeting to order at 7:00 P.M.*

*Trustee members present: Linda Melton, Sally Hollembeak, Stephen Appell*

*Also present: President Jim Claeysen, Joe Caveny, Nancy Belt, James Coppernoll, Denny McMullen*

*Absent: Scott Kramer*

*Sally Hollembeak moved to adopt the amended agenda adding the following:*

- 1. Sonic Site Plan*
- 2. Sign Grant Update*
- 3. Canoe Launch*
- 4. Annual Elevator Testing*
- 5. Misc. under President's Report*

*Tad Whitchurch seconded. Motion carried by voice vote.*

*Sally Hollembeak moved to approve the minutes of March 9, 2009. Stephen Appell seconded. Motion carried by voice vote.*

**CITIZENS VOICE**

*Tad Whitchurch asked Keith Lawson & Benny Salamone to address the committee. Mr. Lawson stated that Mr. Salamone is building a house on lots 1 & 2 in Genoa Estates Subdivision and has requested a variance to construct a proposed sun room addition that encroaches within the recorded storm water detention easement. **Stephen Appell moved to send to the ordinance committee recommending granting the 10' setback variance to construct a proposed sunroom addition that encroaches within the recorded storm water detention easement, with the restriction that no accessory buildings are allowed within the water detention easement in lots 1 & 2 in Genoa Estates Subdivision. Linda Melton seconded. Motion carried by voice vote.***

*Engineer Jeff Linkenheld presented the committee with a site plan of Sonic drive-in located on the far north side of the lot, closer to Menards parking lot.*

**Sally Hollembeak moved to send the revised Sonic Restaurant site plan to the April 6, 2009 village board meeting as submitted at the March 23, 2009 public works committee meeting. The Menards site plan will be reviewed by Attorney Jim Stevens, and also the designated engineer to review lots 2 & 3 to insure that the site plans are in compliance with village ordinances. Linda Melton seconded. Motion carried by voice vote.**

**ENGINEER'S REPORT**

**MFT Road Projects:** *Denny McMullen reported that the surveys for the 2009 MFT road improvements are completed and on schedule.*

**Rheingans Drainage:** *Denny McMullen stated that at the last public works meeting he proposed using armortek concrete block mats for the Rheingans drainage ditch/horse crossing and asked if the committee had any input. President Claeysen stated that this project is in the 2009/2010 budget.*

**TENNIS COURT LIGHTING**

*Joe Caveny informed the committee that 95% of the electrical work on the tennis courts is completed.*

**CANOE LAUNCH:** *Joe Caveny informed the committee that public works has installed the new security gates in Baumann Park. The new signage will include park hours, no parking on the grass, etc.*

**SIGN GRANT:** *Joe Caveny announced that the public works department received the 3M sign grant to purchase reflective sheeting. Congratulations!*

**ELECTRIC ENERGY CONTRACT**

*Joe Caveny asked the committee to authorize him to assist Mr. Mudge to negotiate with the wholesale electrical supply companies. Linda Melton moved to authorize Joe Caveny to negotiate a three year contract with Mr. Mudge to negotiate with the wholesale electrical supply companies. Sally Hollembeak seconded. Motion carried by voice vote.*

**ELEVATOR TESTING**

*Joe Caveny presented the committee with Otis Elevator Company's contract to conduct a no load, system pressure and relief valve test on the village's elevator. Sally Hollembeak moved to send Otis Elevator Company's contract to the village board April 6, 2009 for authorization to have President Claeysen sign a three year contract. Linda Melton seconded. Motion carried by voice vote.*

**2009/2010 PUBLIC WORKS BUDGET REVIEW:**

*President Claeysen stated that he has reviewed with Joe Caveny the budget line items recommendation as addressed at the March 10, 2009 finance committee meeting and stated that they have reduced the budgets approximately \$131,000.00. President Claeysen continued to present an overview of the tentative budgets for public works, streets, buildings/grounds & water. When completed he asked the board members to contact him if they had any questions.*

*President Claeysen presented the committee with an agreement between the Village of Cherry Valley and Walterwayne Development LLC. where the village agrees to waive the rules on engineering fees up to \$15,000.00 vs. no sale tax agreement. Sally Hollembeak moved to send to the village board to authorize President Jim Claeysen to sign the agreement between the Village of Cherry Valley and Walterwayne Development LLC. Linda Melton seconded. Motion carried by voice vote.*

*Sally Hollembeak moved to go into executive session at 8:09 pm. for the purpose of discussing personnel matters. Stephen Appell seconded. Motion carried by voice vote. Village Clerk, Nancy L. Belt called the roll: Tad Whitchurch, Linda Melton, Sally Hollembeak, Stephen Appell*

*Tad Whitchurch called the meeting back to order at 8:38 pm. Village Clerk, Nancy L. Belt called the roll: Tad Whitchurch, Linda Melton, Sally Hollembeak, Stephen Appell*

*Sally Hollembeak moved to amend the agenda. Stephen Appell seconded. Motion carried by voice vote.*

*Sally Hollembeak moved to authorize David Nord to place an ad in the Rockford Register Star for the full-time treasurer's position. Linda Melton seconded. Motion carried by voice vote.*

*Sally Hollembeak moved to adjourn at 8:29 pm. Stephen Appell seconded. Motion carried by voice vote.*

*Recorded by: Village Clerk, Nancy L. Belt*

*Public Works minutes approved by Chairman, Tad Whitchurch on March 24, 2009*