

**PUBLIC WORKS COMMITTEE
JANUARY 26, 2009**

Chairman Tad Whitchurch called the meeting to order at 7:03 P.M.

Trustee members present: Linda Melton, Sally Hollembeak, Stephen Appell, Scott Kramer

Also present: President Jim Claeysen, Joe Caveny, Nancy Belt, James Coppernoll, Denny McMullen

Sally Hollembeak moved to adopt the amended agenda adding:

- Operators Certification
- Executive Session: Personnel & Potential Litigation

Scott Kramer seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the minutes of January 12, 2009. Scott Kramer seconded.

Motion carried by voice vote.

CITIZENS VOICE

Trustee James Coppernoll formally thanked the public works department for removing the snow off the downtown sidewalks.

SERVER INSTALLATION PROPOSAL

Joe Caveny presented the committee with a proposal from Fehr-Graham & Associates for the 2009 IT Consulting Services estimated to be \$8,000.00. **Sally Hollembeak moved to send to the village board authorizing President Jim Claeysen to sign (Client) to accept the terms and conditions provided by Fehr-Graham & Associates for their 2009 IT Consulting Services. Stephen Appell seconded. Motion carried by voice vote.**

Sally Hollembeak moved to send to the village board authorizing the expenditure of \$4,100.00 to Fehr-Graham & Associates for the installation of new server, set-up client PC's and format old server. Stephen Appell seconded. Motion carried by voice vote.

SNOW REMOVAL REPORT

Joe Caveny presented the committee with the public works Snow Removal Report and Salt Delivery Report. Joe informed the committee that he will be re-ordering 150 tons of salt for the season.

VILLAGE HALL SIGN

Joe Caveny informed the committee that he has not received a response from Harder Sign Company since he submitted the village's sign design back in July 2008 and recommended that he seek other quotes. It was the consensus to allow Joe to contact other sign companies for quotes.

BAUMANN PARK GATE

Joe Caveny informed the committee that the public works department will be constructing/installing the security gates in Baumann Park. The committee thanked Joe and his department.

PUBLIC WORKS COMMITTEE

PAGE 2

JANUARY 26, 2009

OPERATOR'S CERTIFICATION

Joe Caveny announced that Public Works employee Mark Johnson has received his certified water operator's class C license. Congratulation Mark!

MAINTENANCE BUILDING REPAIRS

Joe Caveny stated that he has received an estimated cost as followed:

Green Building

Re-roof maintenance building \$15,000

Insulate roof to fill the vapor barrier \$7,000

The green building total estimated repair costs are approximately \$40,000.00, which includes the roof and walls.

Joe also informed the committee that the white maintenance building is in need of roof repairs/siding and framing the overhead doors, the committee asked that he submit quotes for the repairs. The committee asked Joe to provide them with a final cost for both buildings at the next scheduled public works meeting.

RECREATION BOARD REPORT

Scott Kramer stated that the recreation board is also making plans to have a "game day" to be held at village hall on February 21, 2009 from 2:00 – 5:30 pm. It was questioned if funds were requested for this event. Scott said he would inquire.

Tad Whitchurch entertained a motion to go into executive session at 7:38 pm. Sally Hollembeak moved to go into executive session for the purpose of discussing personnel and potential litigation matters. Stephen Appell seconded. Motion carried by voice vote.

Tad Whitchurch called the meeting back to order at 8:02 pm. Village Clerk, Nancy L. Belt called the roll. Tad Whitchurch, Linda Melton, Sally Hollembeak, Stephen Appell, Scott Kramer

Sally Hollembeak moved to adjourn at 8:03 pm. Scott Kramer seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Public Works minutes approved by Chairman, Tad Whitchurch on January 28, 2009

