

**PUBLIC WORKS COMMITTEE
JULY 14, 2008**

Chairman Tad Whitchurch called the meeting to order at 7:00 P.M.

Trustee members present: Stephen Appell, Linda Melton, Scott Kramer, Sally Hollembeak

Also present: President Jim Claeysen, Joe Caveny, Denny McMullen, Nancy Belt,
James Coppernoll & Engineer Chris Cooper

Sally Hollembeak moved to adopt the agenda with the following changes:

- Driveway Request Ditto Residences moving to Citizen Voice
- P.W. Director Miscellaneous Items
- Baumann Park Gates
- Fisher Park

Linda Melton seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the minutes of June 9, 2008. Linda Melton seconded. Motion carried by voice vote.

DRIVEWAY REQUEST/DITTO'S

Mrs. Ditto presented the committee with pictures of her driveway approach showing a void under the sidewalk and drive approach. Mrs. Ditto stated that she had a new driveway installed less than a year ago and is concern with the appearance of the driveway. She said she has spoken to Mr. Caveny in regards to his plans to repair the approach, but is not satisfied with his decision to cut the approach only a few feet from where the void under the sidewalk and drive. Mrs. Ditto is requesting that the village replace the entire approach rather than saw cut the approach.

Joe Caveny stated that it is policy that the public works department only restores what has been removed. Mrs. Ditto submitted a proposal from Norwest Construction in the amount of \$800.00 for the replacement of the entire approach.

After further discussion it was the consensus of the committee to have public works department evaluate the problem, & repair the void and sidewalk. Joe said that he will place a safety cone at the void and will keep in contact with the Ditto's during the repair process. The committee asked that this matter be brought back to public works meeting before the blacktop is completed.

ENGINEER'S REPORTS

Bell Valley Commons: Engineer Chris Cooper stated that he has not signed off on Bell Valley Commons site plan after reviewing the village cul-de-sac ordinances to find that the cul-de-sac does not comply. Joe Caveny stated that a mutual agreement was made with Dick Gorman regarding the construction of the cul-de-sacs. President Claeysen asked that a letter be signed by Dick Gorman and attached to the site plan.

Public Works Grading Plans: Engineer Chris Cooper presented the committee with the Cherry Valley Public Works Garage Grading report and plans. Engineer Cooper stated that he has completed the site survey. Engineer Cooper said that he is working on the proposed grading for the compensatory mitigation and storm water detention that is to be included as part of this project except for the grading of these two items, and recommended intermittent submission and subsequent discussion to complete this portion of the project. (see attached letter dated July 14, 2008 & plans)

Repairs at Detention Pond: Denny McMullen stated that he has not received any further information from the IDNR regarding this project.

Project Updates: Denny McMullen stated that the traffic signals and street maintenance projects are on schedule weather permitting.

CHARLES STREET BIKE PATH

Joe Caveny informed the committee regarding the County of Winnebago's plan to extend the regional bike path on Charles Street ending at McFarland Street. Joe informed the committee that the county is considering constructing a round-a-bout on Charles Street near Matt's Barber Shop next to Dixon's undeveloped area.

MISCELLANEOUS ITEMS

Joe Caveny announced that East Valley Subdivision street signs have all been replaced, and residents are requesting to obtain the old street signs. Stephen Appell moved to donate them to the Cherry Valley Historical Society. Linda Melton seconded. Motion carried by voice vote.

Joe Caveny stated that he will be submitting quotes to place two security gates in Baumann Park one at the entrance of the boat launch and the other pass the public works entrance. Discussion will follow under President's report regarding Chief Todd Houde's letter.

Joe Caveny said that the Orchard Park Condo Association has not submitted a letter asking the village for a four foot sidewalk instead of the proposed eight foot walking path. The village should be receiving the request within the next few weeks.

WATER SYSTEM GIS MAPPING

Joe Caveny presented the committee with Hanson Engineer's GIS Mapping proposal. **Stephen Appell moved to send to the village board authorizing President Claeysen to sign Hanson Engineer's GIS Mapping proposal. Linda Melton seconded. Motion carried by voice vote.**

FISHER PARK CONDITION

Scott Kramer stated that he responded to a complaint regarding Fisher Park tennis courts. Scott presented the committee with photos and inquired if it is feasible to repair the tennis courts or remove them. Scott also presented photos of water running down the sidewalks caused from RRWR sewer project. After further discuss it was the consensus that everyone visit Fisher Park before making a decision to remove the tennis courts.

STORM DAMAGE POLICY

Joe Caveny presented the committee his proposed tree branch removal policy as discussed at the June 19, 2008 public works meeting. After further review the committee asked that this policy be placed in the September newsletter. Joe said he will forward a revised copy to the board.

HVAC CONTRACT

Joe Caveny said that he presented the committee with a proposal from Johnson Control to maintain the village hall HVAC system at the June 9, 2008 meeting. President Claeysen said he will review the proposals and make a recommendation at the next public works committee meeting.

PRESIDENT'S REPORT

President Claeysen presented the committee with Chief Todd Houde's memo regarding Kishwaukee River Closing. Kishwaukee River reached flood state levels and had to be closed this past weekend and because of the flood levels many people had to be rescued or assisted due to the high water swift and currents. If the situation calls for an immediate river closing the police department can close Baumann Park which is what was done this weekend until the DNR notices could be posted. Joe Caveny said that he will work with the police department on placing gates in Baumann Park.

STREET DANCE

Scott Kramer informed the committee that the annual Street Dance will be Saturday, July 19, 2008 @ 7:00 pm. Discussion followed on when the electronic message board will be back in operation. Joe stated that Crippen Sign Company is searching for replacement parts.

Sally Hollebeak moved to adjourn at 8:42 pm. Tad Whitchurch seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Public Works minutes approved by Chairman, Tad Whitchurch on July 15, 2008