

PLANNING & DEVELOPMENT MEETING
DATE: NOVEMBER 24, 2009 TIME: 6:45 PM

Chairman Stephen Appell called the meeting to order at 6:45 P.M.
Trustee members present: President Jim Claeysen, Scott Kramer, James Coppernoll
David Schroeder, Sally Hollembeak
Also, present: Attorney Stevens, Administrator David Nord, Village Clerk, Nancy Belt

Stephen Appell moved to adopt the agenda. David Schroeder seconded. Motion carried by voice vote.

Stephen Appell moved to approve the minutes of October 27, 2009. David Schroeder seconded. Motion carried by voice vote.

Guests: Mr. & Mrs. Drewelow

COMCAST FRANCHISE AGREEMENT

Attorney Jim Stevens reported that he has a meeting on Wednesday with Comcast representative, Joan Sage to discuss the amendments to the franchise cable agreement.

SPECIAL SERVICE AREA

Attorney Jim Stevens stated that he has confirmed the date of Wednesday, December 9, 2009 for the SSA hearing.

NEW BUSINESS

Stephen Appell informed the committee that the Planning Commission Board and Zoning Board of Appeals approved the rezoning at 7111 Newburg Road.

Stephen Appell moved to send to the ordinance committee Mr. & Mrs. Drewelow's requests to re-zone their property at 7111 Newburg Road from "CC" Commercial to "R1" Single Family Residential. David Schroeder seconded. Motion carried by voice vote.

David Nord informed the committee that this request has been withdrawn for the sign variance: Toys R Us sign on Perryville Road.

David Nord presented the committee with a diagram of the property at 3351 S. Mill Road. Mrs. Simonson is requesting annexation and "R1" zoning. Attorney Jim Stevens said he would review the notice requirements. Stephen Appell moved to send to the ordinance committee the request for annexation and zoning "R1" for property known as 3351 S. Mill Road. Gary Maitland seconded. Motion carried by voice vote.

Attorney Jim Stevens recommended that he research if this property can be annexed into the village before drafting the annexation agreement for the property known as 527 Colman Center Drive Rockford Mutual Insurance Company. Everyone agreed.

PRESIDENT'S REPORT

President Jim Claeysen informed the committee that today he signed the Rockford Area Economic Development Council "Declaration of Regional Policy".

President Jim Claeysen announced that on behalf of the village he asked Sally Hollebeak to represent the village per her attendance at the memorial service held at Arlington Cemetery in Washington DC. for former village resident and veteran Leonard Keller who received the Congressional Medal of Honor.

ADMINISTRATOR'S REPORT

David Nord stated that Sonic has re-scheduled to open one of the following days November 27, 28 or 29, 2009.

David said he had no report on the Carpenter Training Facility.

ATTORNEY'S REPORT

Attorney Jim Stevens stated that he is working on the real estate annexation agreements.

Jim Claeysen moved that the planning commission committee convene into executive session under Section 2(c)(11) of the Open Meetings Act for the purpose of discussing litigation affecting or on behalf of the particular public body finds that an action is probable or imminent. Stephen Appell seconded. Motion carried by voice vote.

Stephen Appell called the meeting back to order at 7:20 pm. Village Clerk, Nancy L. Belt called the roll: Stephen Appell, President Jim Claeysen, Scott Kramer, James Coppernoll David Schroeder, Sally Hollebeak

Stephen Appell moved to adjourn at 7:20 pm. Jim Claeysen seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Planning & Development minutes approved by Stephen Appell on November 25, 2009