

**PERSONNEL COMMITTEE MEETING
DECEMBER 19, 2005**

Chairman Linda Melton called the meeting to order at 7:00 P.M.

Trustee members present: Rick Anderson, Jill Miller, Sally Hollembeak Linda Melton, Tad Whitchurch, Lori Laye

Also, present: President Claeysen, Nancy Belt, Chief Maitland, Attorney Stevens

Linda Melton so moved to adopt agenda. Sally Hollembeak seconded. Motion carried by voice vote.

Linda Melton so moved to approve the November 22, 2005 minutes. Sally Hollembeak seconded. Motion carried by voice vote.

Linda Melton so moved to go into executive session at 7:01 P.M. for the purpose of discussing personnel. Lori Laye seconded. Motion carried by voice vote.

Linda Melton called the meeting back to order at 7:29 P.M. Village Clerk, Nancy L. Belt called the roll: Rick Anderson, Jill Miller, Sally Hollembeak Linda Melton, Tad Whitchurch, Lori Laye

Linda Melton so moved to amend the agenda adding Employee's FMLA letter. Rick Anderson seconded. Motion carried by voice vote.

Linda Melton so moved to send to the village board accept the letter dated December 12, 2005 from employee Robert Twyning requesting the village to extend his unpaid leave through the Family Medical Leave Act (FMLA) for another 12 weeks commencing December 27, 2005. Sally Hollembeak seconded. Motion carried by voice vote.

Sally Hollembeak so moved to adjourn at 7:31 P.M. Linda Melton seconded. Motion carried by voice vote.

Respectfully submitted, Village Clerk, Nancy L. Belt

(Personnel minutes approved by Linda Melton on: December 20, 2005