

**PERSONNEL COMMITTEE MEETING
OCTOBER 25, 2011**

Chairman David Schroeder called the meeting to order at 7:43 pm.

Trustee members present: Stephen Appell, JoAnn Hudson, Scott Kramer

Also present: President Claeysen, Karen Melloch, David Nord, Michelle Kimes, Attorney Jim Stevens.

Absent: Gary Maitland, Sally Hollembeak

David Schroeder moved to adopt the agenda with the deletion of "Performance Appraisals" and "Employee Handbook". Scott Kramer seconded. Motion carried by voice vote.

David Schroeder so moved to approve the minutes of September 27, 2011. Scott Kramer seconded. Motion carried by voice vote.

VILLAGE HEALTH INSURANCE INFORMATION

Michelle Kimes with Coyle-Varland addressed the committee and provided a packet of information related to the village's year to date claims as well as renewal information for Blue Cross / Blue Shield of Illinois.

Ms. Kimes stated that the overall, current fixed costs for health insurance will drop twenty two percent (22%) next year.

Michelle Kimes stated that a total of five employees have (so far) met their deductibles for the year. Ms. Kimes also presented some information on other health plans that are available. Ms. Kimes stated that any changes need to be made prior to December 15, 2011.

Some discussion was had concerning a possible new third party administrator (TPA). Karen Melloch stated her preference that the Village not switch Administrators for various reasons she outlined for the committee.

Michelle Kimes discussed briefly the benefits of the village implementing a wellness program for village employees.

After further discussion it was agreed a decision on next year's insurance needs to be made by the end of November.

At 8:25 PM David Schroeder so moved to go into executive session under 5ILCS 120/2 (c) (1) - the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Stephen Appell seconded the motion. Motion carried by unanimous voice vote.

At 8:51 PM David Schroeder so moved to go out of executive session. Scott Kramer seconded the motion. Motion carried by unanimous voice vote. A roll call vote was taken:

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| Stephen Appell | Present |
| JoAnn Hudson | Present |
| Scott Kramer | Present |
| David Schroeder | Present |
| Gary Maitland | Absent |
| Sally Hollembeak | Absent |

Also present: President Claeysen, David Nord, Jim Stevens

At 8:52 PM David Schroeder so moved to adjourn. JoAnn Hudson seconded the motion. Motion carried by unanimous voice vote.

Recorded by: Village Administrator, David Nord
Minutes approved by Chairman, David Schroeder October 27, 2011