

**PERSONNEL COMMITTEE MEETING
NOVEMBER 4, 2010**

Chairman David Schroeder called the meeting to order at 7:00 P.M.

Trustee members present: Sally Hollembeak, James Coppernoll, Scott Kramer, Stephen Appell, Gary Maitland

Also present: President Claeysen, David Nord; Karen Melloch, Chief Todd Houde, Joe Caveny

Guest: Coyle- Varland Michele Kimes

Scott Kramer moved to adopt the agenda with the following additions under new business:

- Seasonal police contract; CherryVale Mall
- Cancellation of Public Works Meeting
- An executive session under Section 2 (c) (11)

Gary Maitland seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the minutes of June 22, 2010. Gary Maitland seconded. Motion carried by voice vote.

David Schroeder introduced Michele Kimes from Coyle-Varland Insurance Agency, Inc. Ms. Kimes was present to discuss the Village's 2011 Renewal for Blue Cross Blue Shield. Currently the Village offers three plans, which Ms. Kimes summarized for the committee. The overall increase for health insurance is approximately sixteen percent (16%) over the current year. Ms. Kimes advised the committee that this is the best rate and final rate that Blue Cross is going to offer the Village.

Ms. Kimes handed out various materials showing a comparison of the plans currently offered by the Village and a separate sheet showing three possible options for calendar year 2011. The three options for next year included estimates on potential cost savings to the Village. Discussion ensued concerning the various suggested policies. Ms Kimes advised that option two (Blue Advantage RPPC2423) was the most seamless policy for current employees. Regardless of which policy was selected, Ms. Kimes recommended that the Village go with one policy.

As a next step, it was recommended by Ms. Kimes that the Village send out a memo to all full time employees along with a generic survey about hospitals used, medications routinely purchased by employees to determine which policy would be least disruptive. It was consensus of the committee to send out the survey once received by Ms. Kimes.

Ms. Kimes then reviewed another informational sheet outlining the services provided by Coyle-Varland. In an attempt to better become familiar with the Village's insurance operations, and past practices concerning billing, adding / deleting employees, etc. it was agreed that Ms. Kimes would be in contact with Village Clerk Nancy Belt.

In order to keep the process moving along, another Personnel meeting will be held after the Village Board of Trustees meeting on Tuesday, November 16th.

Seasonal Police Contract with CherryVale Mall: Police Chief Todd Houde reported that the CherryVale mall is again interested in having additional police coverage during the upcoming holiday season. After brief discussion it was agreed that if the personnel scheduling works out, and the mall is willing to pay the

expense; that the Village would proceed and enter into a contract with CherryVale Mall. Sally Hollembeak so moved to forward the Cherry Valemall contract to the Village Board for approval. Gary Maitland seconded the motion. Motion carried by voice vote.

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Public Works / Upcoming Meetings: Scott Kramer announced that the November 8th Public Works meeting is cancelled. Sally Hollembeak announced that the November 9th, 2010 Safety Committee meeting has been cancelled. Gary Maitland recommended that Finance Committee meeting scheduled for November 9th, 2010 starting at 7:00 pm.

David Schroeder moved to convene in executive session for the purpose of:

2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and centered into the minutes of the closed meeting.

Sally Hollembeak seconded the motion. Motion carried by voice vote. Time: 8:20 pm.

David Schroeder called the meeting back to order at 8:29 pm. David Nord called the roll:

David Schroeder Sally Hollembeak, James Coppernoll, Scott Kramer, Stephen Appell, Gary Maitland President Claeysen, David Nord

David Schroeder moved to adjourn at 8:29 pm. Sally Hollembeak seconded. Motion carried by voice vote.

Recorded by: Village Administrator David Nord

Respectfully submitted: Village Clerk, Nancy L. Belt

David Schroeder approved the minutes on November 10, 2010