

**PERSONNEL COMMITTEE MEETING
FEBRUARY 16, 2010**

Chairman David Schroeder called the meeting to order at 8:11 P.M.

Trustee members present: Sally Hollembeak, James Coppernoll, Scott Kramer

Also present: President Claeysen, Village Clerk, Nancy Belt; David Nord; Chief Todd Houde

David Schroeder moved to adopt the agenda. James Coppernoll seconded. Motion carried by voice vote.

David Schroeder moved to approve the minutes of January 27, 2009. Sally Hollembeak seconded. Motion carried by voice vote.

POLICE HOLIDAY TIME

David Schroeder stated that Chief Todd Houde recommended at the safety committee to bring accumulated Holiday time to zero extending the deadline date to September 30th. He said this would spread the accumulated time evenly over the year and also give officers a chance to use the accumulated time under more pleasant conditions. It was the consensus of the personnel committee to agree with this proposal. **Scott Kramer moved to send to the village board that the police department can accumulate Holiday time to zero extending the deadline date to September 30th pending Attorney Jim Stevens review. David Schroeder seconded. Motion carried by voice vote.**

PARTICIPATION IN THE INTEGRITY TASK FORCE

Chief Todd Houde informed committee of a participation in the "Integrity Task Force", a multi-agency investigative task force. This is designed to investigate officer involved deaths or great bodily harm incidents. All involved agencies would receive training and experience from the task force. The task force is due to be created within the next few weeks and involved agencies must have village board approval. This will be reviewed the President Jim Claeysen.

VACATION PLAN

David Nord informed the committee that the Employee Handbook and Code of Ordinances have conflict language regarding vacation time for employees who are employed 20 thru 24 years:

- over 20 years an additional 1 day for each year over 20
- Additional day/year over 20 is not to exceed five days

President Claeysen noted that the board will have to grandfather those employees who qualify and he suggested discussing this matter further at the next personnel committee meeting when the entire committee is present. Everyone agreed.

David Schroeder move that the personnel committee convene into executive session under Section 2(c)(2) of the Open Meetings Act for the discussion of salary schedules for one or more classes of employees. Sally Hollembeak seconded. Motion carried by voice vote. Time: 8:28 pm

David Schroeder called the meeting back to order at 9:06 pm. Village Clerk, Nancy L. Belt called the roll: David Schroeder, James Coppernoll, Sally Hollembeak, Scott Kramer

David Schroeder moved to adjourn at 9:06 pm. James Coppernoll seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Personnel minutes approved by Trustee, David Schroeder on February 19, 2010