

PERSONNEL COMMITTEE MEETING MINUTES MARCH 23, 2010
VILLAGE OF CHERRY VALLEY, ILLINOIS

Acting Chairman Scott Kramer called the meeting to order at 7:00 P.M.

Trustee members present: Stephen Appell, Sally Hollembeak, James Coppernoll, Gary Maitland

Also present: David Nord, Sgt. Larry Neville, Joe Caveny, and Angela Hale

Absent: David Schroeder

Acting Chairman Scott Kramer moved to adopt the agenda. Gary Maitland seconded. Motion carried by voice vote.

Acting Chairman Scott Kramer moved to approve the minutes of February 16, 2010. Sally Hollembeak seconded. Motion carried by voice vote.

UNFINISHED BUSINESS:

Employee Handbook Holiday Time: Acting Chairman Scott Kramer moved to send to the board authorizing Chief Todd Houde's recommendation to extend the holiday deadline date to September 30th in order to zero out the holiday time as presented at the March 9, 2010 safety committee meeting. Stephen Appell seconded. Motion carried by voice vote.

NEW BUSINESS:

Planning for Employee Health Insurance for 2011: Acting Chairman Scott Kramer stated that personnel chairman David Schroeder recommended evaluating possibilities for health insurance for the employees. David Nord reported that 3 companies have been scheduled to make a presentation to the personnel committee as follows: 1 in April, 1 in May, 1 in June of this year.

Employee Handbook Vacation Time: Joe Caveny presented a memo from an employee asking for clarification of the vacation time as stated in the employee handbook. The committee agreed that during the first year of employment the employee will accrue one week of vacation. During the 2nd thru 9th year of employment, employees will accrue 2 weeks of vacation on a monthly basis. During years 10-14, employees will accrue the equivalent of 3 weeks of vacation on a monthly basis. Consensus was to clarify the language in the employee handbook and this matter was referred to the next scheduled personnel committee meeting on April 27, 2010 for review.

The committee reviewed the ordinance that states the maximum number of weeks of vacation an employee may receive is 5 weeks. It is yet to be determined how any hours accrued over the maximum allowed will be addressed. This was referred to the next scheduled personnel committee meeting on April 27, 2010 for review.

Sally Hollembeak moved to adjourn at 7:38 pm. Stephen Appell seconded. Motion carried by voice vote.

Recorded by: Village Deputy Clerk, Angela K. Hale

Personnel minutes approved by Acting Chairman Scott Kramer on April 7, 2010