

PERSONNEL COMMITTEE MEETING

JUNE 23, 2009

Chairman David Schroeder called the meeting to order at 6:45 P.M.

Trustee members present: Sally Hollembeak, James Coppernoll, Stephen Appell, Gary Maitland, Scott Kramer

Also present: President Claeysen, Attorney Jim Stevens, Village Clerk, Nancy L. Belt, Chief Todd Houde

David Schroeder moved to adopt the amended agenda adding "finance report. Stephen Appell seconded. Motion carried by voice vote.

David Schroeder moved to approve the minutes of May 26, 2009. Scott Kramer seconded. Motion carried by voice vote.

ILLINOIS OPEN MEETINGS ACT

David Schroeder presented the committee with guidelines for the Illinois Open Meetings Act presented by Village Clerk, Nancy Belt. David said that these guidelines will assist the board when it is necessary to go into executive session.

PRESIDENT'S REPORT

President Jim Claeysen presented the committee with Cherry Valley's sale tax report for the months of May/June 2009 reflecting a 19% decrease from 2008 May/June. President Claeysen stated that he asked David Nord to submit a list of budget cuts and said he will ask the same from Chief Houde and Joe Caveny. Gary Maitland stated that he plans on working with Karen Melloch and Nancy Belt on presenting revenue reports at the finance committee meetings. Gary said that he plans on researching ways that the village can bring in more revenues, such as telecommunication and utility taxes. It was suggested to research increasing the sale tax percentage too. It was the consensus to refer this discussion to the July finance committee meeting. President Claeysen said that he will continue assessing the annual budget.

David Schroeder moved that the personnel committee go into executive session under Section 2(c)(1) of the open meetings act for the discussion of appointment of a specific employee. Stephen Appell seconded. Village clerk called the roll as follows: David Schroeder, Sally Hollembeak, James Coppernoll, Stephen Appell, Gary Maitland, Scott Kramer. Time: 7:16 pm.

David Schroeder called the meeting back to order at 7:39 pm. Village Clerk, Nancy Belt called the roll: David Schroeder, Sally Hollembeak, James Coppernoll, Stephen Appell, Gary Maitland, Scott Kramer

Sally Hollembeak moved to amend the agenda adding: Authorize advertising for the police department administrative assistant position. Stephen Appell seconded. Motion carried by voice vote.

David Schroeder moved to send to the village board authorizing Chief Todd Houde to advertise for the part-time or full-time police department administrative assistant position. Sally Hollembeak seconded. Motion carried by voice vote.

Sally Hollembeak moved to adjourn at 7:40 pm. James Coppernoll seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Personnel minutes approved by Chairman David Schroeder on June 29, 2009

