

PERSONNEL COMMITTEE MEETING MINUTES APRIL 28, 2009
VILLAGE OF CHERRY VALLEY, ILLINOIS

Chairman Scott Kramer called the meeting to order at 7:56 P.M.

Trustee members present: Tad Whitchurch, Sally Hollembeak, James Coppernoll, Linda Melton
Also present: President Claeysen, David Nord, Chief Todd Houde, Joe Caveny, Angela Hale, and
Attorney Jim Stevens
Absent: Stephen Appell

James Coppernoll moved to adopt the amended agenda:
adding under **New Business**; 2. Conference Request. Sally Hollembeak seconded. Motion carried by
voice vote.
Scott Kramer moved to approve the minutes of March 10, 2009. Sally Hollembeak seconded. Motion
carried by voice vote.

NEW BUSINESS:

Employee Handbook: Chairman Scott Kramer presented a revision for the Employee Handbook
allowing employees enrolled in the Illinois Municipal Retirement Fund (IMRF) to convert their sick
time to additional retirement benefits. This was referred to the Ordinance Committee meeting on May 4,
2009 for first reading.

Conference Request: David Nord presented a request for Village Clerk Nancy Belt to attend the
International Institute of Municipal Clerks conference to be held in Chicago May 16-23, 2009.
Chairman Scott Kramer so moved to send to the board authorizing Nancy Belt to attend the International
Institute of Municipal Clerks conference to be held in Chicago May 16-23, 2009 at a cost not to exceed
\$1,822.67. James Coppernoll seconded. Motion carried by voice vote.

PRESIDENT'S REPORT:

President Jim Claeysen updated the committee on the Cherry Valley Elementary School's parade
request. He stated that the parade will start at the school, continue to Baumann Park, and back again.
He said that the parade is in celebration of the 4th grade class completing a study of all 50 states and that
they have made floats, etc. for the parade. Sally Hollembeak so moved to send to the board authorizing
the CV Elementary School to hold a parade on May 27, 2009. Tad Whitchurch seconded. Motion
carried by voice vote.

DEPARTMENT HEAD'S REPORT:

David Nord reported that 8 people will be interviewed for the Treasurer position on May 7th and 8th and
that President Jim Claeysen, Jackie Schulenburg, and himself would be conducting the interviews.

James Coppernoll moved to go into executive session at 8:05 pm for the purpose of discussing
personnel. Sally Hollembeak seconded. Motion carried by voice vote.

Scott Kramer called the personnel meeting back to order at 8:16 pm. Roll call: Scott Kramer, Tad
Whitchurch, Sally Hollembeak, James Coppernoll, Linda Melton
Sally Hollembeak moved to adjourn at 8:16 pm. James Coppernoll seconded. Motion carried by voice
vote.

Recorded by: Village Deputy Clerk, Angela K. Hale

Personnel minutes approved by Chairman, Scott Kramer on May 4, 2009