

**Village of Cherry Valley, Illinois  
Personnel Compensation & Benefits Committee Meeting  
February 26, 2008**

Chairman Scott Kramer called the meeting to order at 7:30 P.M.

Trustee members present: Tad Whitchurch, Sally Hollembeak, Stephen Appell, James Coppernoll, Linda Melton

Also present: President Claeysen, David Nord, Chief Maitland and Sergeant Houde

James Coppernoll so moved to adopt the amended agenda with "Additional March Meeting" added under the New Business section. Sally Hollembeak seconded. Motion carried by voice vote.

James Coppernoll so moved to approve the minutes of January 22, 2008. Steve Appell seconded. Motion carried by voice vote.

**EMPLOYEE HANDBOOK:**

David Nord reported that new employee handbooks have been given to the Department Heads for distribution to employees. New handbooks were also distributed to the Village President, Trustees and Village Attorney.

Nord noted that there had been some issues with the village's printer and copier. Trustees needing any replacement pages are to contact Nord with the specific page numbers. New ring binders will be ordered for those Trustees who request it.

**ADDITIONAL MARCH MEETING:**

Chairman Scott Kramer stated that after discussion with Mayor Claeysen, he believes that an additional Personnel Compensation and Benefits Committee meeting should be held after the Village Board of Trustees meeting on March 18, 2008 at 7:30 P.M.

It was the consensus of the committee to have a Personnel Compensation and Benefits (PCB) after the March 18<sup>th</sup> Board meeting at 7:30 P.M. It was further noted that the regularly scheduled PCB committee meeting would be left on the monthly calendar as well.

**PRESIDENT'S REPORT:**

No report

**DEPARTMENT HEADS' REPORT:**

No report

At 7:37 P.M. Chairman Scott Kramer so moved to go into executive session for the discussion of personnel issues. Sally seconded the motion. Motion carried by unanimous voice vote.

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At 8:08 P.M. Sally Hollembeak so moved to go out of executive session. Linda Melton seconded the motion. Motion carried by unanimous voice vote.

Chairman Scott Kramer called the meeting back to order at 8:26 pm. Roll call: Scott Kramer, Tad Whitchurch, Sally Hollembeak, Stephen Appell, Linda Melton, and James Coppernoll

Also present: President Jim Claeysen, David Nord, Chief Maitland and Sergeant Houde

At 8:09 P.M. James Coppernoll so moved to adjourn. Steve Appell seconded the motion. Motion carried by voice vote.

Respectfully submitted by Village Administrator, David Nord