

**PERSONNEL COMMITTEE MEETING  
OCTOBER 28, 2008**

Chairman Scott Kramer called the meeting to order at 6:48 P.M.

Trustee members present: Tad Whitchurch, Sally Hollembeak, Stephen Appell, James Coppernoll, Linda Melton

Also present: President Claeysen, Attorney Jim Stevens, Angela Hale, David Nord, Chief Todd Houde, Joe Caveny

Steve Appell moved to adopt the agenda. Linda Melton seconded. Motion carried by voice vote.

Sally Hollembeak moved to approve the minutes of September 23, 2008. Linda Melton seconded. Motion carried by voice vote.

**EMPLOYEE INSURANCE**

David Nord reported that a meeting took place with the employees to discuss the Health Savings Account. Scott Kramer stated that he and James Coppernoll attended the meeting. He reported that most of the employees stated that they would meet their deductible each year and that there was not a lot of interest in H.S.A. unless the village deposited more funds initially in to the accounts. Steve Appell asked David Nord to do a cost comparison between the current costs and an all-H.S.A.

**GUIDELINES FOR CHERRY VALLEY YOUNG ACHIEVERS**

President Jim Claeysen said that he is still gathering information and would like to refer this matter to the next personnel meeting.

**EMPLOYEE HANDBOOK REVISION**

Chief Houde reported that he would like the internet and email section on page 26 to include the exception of browsing internet "inappropriate" sites is acceptable if an officer is investigating a crime. Sally Hollembeak so moved to send to the board approving the inclusion of a statement regarding police officers are allowed to browse inappropriate sites if they are investigating. Linda Melton seconded. Motion carried by voice vote.

**INSURANCE PROVIDER OPTIONS**

Steve Appell presented a State of Illinois insurance provider information sheet. He stated that the village would need to provide ages and names of employees in order to obtain a rate quote. Sally Hollembeak stated that she agrees that the village should compare different companies. President Jim Claeysen stated that the enrollment for the state plan is July 1<sup>st</sup>. The committee agreed and asked David Nord to gather the necessary information and submit it for a quote.

Sally Hollembeak moved to go into executive session for the purpose of discussing personnel matters. Linda Melton seconded. Motion carried by voice vote. Time: 7:08 pm  
Deputy Clerk Angela Hale was excused from executive session.

Scott Kramer called the personnel meeting back to order at 7:34 pm. Village Deputy Clerk, Angela Hale called the roll: Scott Kramer, Tad Whitchurch, Sally Hollembek, Stephen Appell, James Coppernoll, Linda Melton

Sally Hollembek moved to adjourn at 7:34 pm. James Coppernoll seconded. Motion carried by voice vote.

Recorded by: Village Deputy Clerk, Angela Hale

Personnel minutes approved by Chairman, Scott Kramer on November 3, 2008