

**Village of Cherry Valley, Illinois  
Personnel Compensation & Benefits Committee Meeting  
June 24, 2008**

Chairman Scott Kramer called the meeting to order at 6:49 P.M.

Trustee members present: Sally Hollembeak, Stephen Appell, James Coppernoll, Linda Melton

Also present: President Claeysen, David Nord, Chief Houde, Attorney Jim Stevens, and Angela Hale

Steve Appell so moved to adopt the amended agenda with "4<sup>th</sup> of July Candy Request" added under the New Business section. Sally Hollembeak seconded. Motion carried by voice vote.

Scott Kramer so moved to approve the minutes of April 22, 2008. Linda Melton seconded. Motion carried by voice vote.

**REVISIONS TO EMPLOYEE HANDBOOK:**

Chairman Scott Kramer asked the committee if they thought any language in major medical health care program section of the employee handbook should be revised adding information regarding the health savings account. The committee agreed that no changes were necessary.

**EMPLOYEE INSURANCE INFORMATIONAL MEETING:**

Chairman Scott Kramer stated that the committee had spoken before about having the village's current health insurance carrier preside over an informational meeting regarding health care coverage and plans available. David Nord stated that he is scheduling a meeting to take place in July or August for employees to attend. Steve Appell stated that he would like to see an agenda for the meeting to ensure that the village board's concerns are addressed. President Jim Claeysen stated that he did not believe that the employees understood the health savings account plan and that he would go over an agenda for the meeting. David Nord stated that he will report on this meeting at next month's Personnel, Compensation, and Benefits meeting. Steve Appell stated that he would like 2 meetings set, one for August and one for October.

Tad Whitchurch arrived at 6:57pm.

**4<sup>TH</sup> OF JULY CANDY REQUEST:**

Linda Melton so moved to approve \$150.00 for petty cash to purchase candy for the trustees to distribute during the 4<sup>th</sup> of July parade and that she will return receipts to the village hall staff. Sally Hollembeak seconded. Motion carried by voice vote.

**PRESIDENT'S REPORT:**

No report

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**DEPARTMENT HEADS' REPORT:**

David Nord reported that he will have the workman's compensation claims report ready for the committee to review at the July meeting. Chief Todd Houde reported that three part-time officers have been sworn-in and are now in the training program.

James Coppernoll so moved to adjourn at 7:02pm. Linda Melton seconded. Motion carried by voice vote.

Respectfully submitted by Village Deputy Clerk, Angela Kaye Hale

Approved by Chairman Scott Kramer on July 1, 2008