

**Village of Cherry Valley, Illinois    Personnel, Compensation, & Benefits Committee  
Meeting Minutes    April 24, 2007**

Chairman Linda Melton called the meeting to order at 7:33 P.M.

Trustee members present: Rick Anderson, Jill Miller, Tad Whitchurch, Lori Laye, Sally Hollebeak

Also, present: President Claeysen, Angela Hale, David Nord, and Joe Caveny

Linda Melton so moved to adopt the agenda with adding under new business: Trustee Handbook. Sally Hollebeak seconded. Motion carried by voice vote.

Linda Melton so moved to approve the April 3, 2007 minutes. Sally Hollebeak seconded. Motion carried by voice vote.

**NEW BUSINESS**

Chairman Linda Melton so moved to send to the May 1, 2007 Village board meeting a resolution approving President Jim Claeysen as budget director. Lori Laye seconded. Motion carried by voice vote.

Chairman Linda Melton asked the committee to submit items for the trustee handbook. President Jim Claeysen stated that this handbook would be for future trustees as a guideline of practices of the board of trustees. Chairman Linda Melton stated that she would begin compiling the handbook in June. President Jim Claeysen stated that trustees could refer to the village ordinances for guidance on their submittals.

**UNFINISHED BUSINESS**

Linda Melton so moved to send to the Village board approving the employee handbook as revised on April 20, 2007. Sally Hollebeak seconded. Motion carried by voice vote.

Linda Melton so moved to adjourn at 7:40 P.M. Sally Hollebeak seconded. Motion carried by voice vote.

Recorded by: Village Deputy Clerk, Angela Kaye Hale

Personnel minutes approved by Chairman Linda Melton on 5/5/2007