

**FINANCE COMMITTEE MEETING
JANUARY 13, 2009**

Trustee Linda Melton called the meeting to order at 7:21 pm

Members present: James Coppernoll, Stephen Appell

Also present: President Claeysen, Sally Hollembeak, Nancy Belt, Tad Whitchurch, Scott Kramer, David Nord, Chief Todd Houde, & Jackie Schulenburg

Linda Melton moved to adopt the agenda adding:

American Planning Association Conference

Elliott & Company Certified Public Accountants

Sales Tax Revenue Report

Stephen Appell seconded. Motion carried by voice vote.

Linda Melton moved to approve the minutes of December 9, 2008. Stephen Appell seconded.

Motion carried by voice vote.

APPROVE THE BILLS

Linda Melton and committee reviewed the bills as presented.

Linda Melton moved to send to the village board authorizing payment of all bills signed and approved by the finance committee on January 13, 2009. Stephen Appell seconded. Motion carried by voice vote.

BUDGET CALENDAR

Linda Melton announced that according to the January Budget Calendar the department heads should be submitting their proposed budgets to the appropriate committees.

COMPUTER SERVER

David Nord presented the committee with a proposal to purchase a Dell computer server from Fehr-Graham in the amount of \$5,537.44. **Linda Melton moved to send to the village board to purchase a Dell computer server from Fehr-Graham in the amount of \$5,537.00. Stephen Appell seconded. Motion carried by voice vote.**

David Nord said he would submit Scott Trimble's fees to transfer the data item at the village board meeting. Also, the costs will be disbursed from the police, administrative and public works budgets.

ILCMA WINTER CONFERENCE

Linda Melton presented a request from David Nord to attend the ILCMA Winter Conference.

Linda Melton moved to send to the village board authorizing David Nord's attendance to the ILCMA Winter Conference held in Moline, Illinois on February 25- 27, 2009 at a cost not to exceed \$488.00. Stephen Appell seconded. Motion carried by voice vote.

AMERICAN PLANNING ASSOCIATION

James Coppernoll moved to send to the village board to approve Stephen Appell's attendance at the American Planning Association Conference in Minneapolis, MN on April 25 – 29, 2009 at a cost of \$2,122.85. Linda Melton seconded. Motion carried by voice vote.

AUDIT PROPOSAL

Linda Melton presented the committee with an audit proposal from Elliott & Company.

Linda Melton moved to send to the village board to authorizing President Jim E. Claeysen to sign a three year contract with Elliott & Company's (Certified Public Accountants) pending Attorney Jim Stevens review. Stephen Appell seconded. Motion carried by voice vote.

PRESIDENT'S REPORT

President Claeysen presented the committee with an updated report on the village's sale tax revenues. President Claeysen stated that with sale tax revenues down from last fiscal year he would recommend that the village board take caution when making decision on the upcoming 2009/2010 budget proposals. The committee thanked President Claeysen for his year to date report.

Linda Melton moved to adjourn at 8:05 pm. Stephen Appell seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Finance minutes approved by Chairman, Linda Melton on January 17, 2009