

**FINANCE COMMITTEE MEETING  
MARCH 25, 2008**

Trustee Linda Melton called the meeting to order at 7:00 P.M.

Members present: James Coppernoll, Stephen Appell

Also present: President Claeysen, Sally Hollembeak, Nancy Belt, David Nord, Tad Whitchurch, Jackie Schulenburg, Scott Kramer, and Chief Gary Maitland

Linda Melton so moved to adopt the amended agenda adding Engineering Fees. Stephen Appell seconded. Motion carried by voice vote.

Linda Melton so moved to approve the minutes of March 11, 2008. James Coppernoll seconded. Motion carried by voice vote.

**REVIEW UNPAID ENGINEERING FEES**

Linda Melton requested everyone to review the list of Hanson's engineering fees that President Claeysen presented at the public works committee meeting on March 24, 2008. The committee discussed tracking the engineering fees through the village's accounting system. Linda Melton asked the clerk to submit a monthly engineering fees report to the finance committee. Linda Melton also stated that Engineer Chris Cooper presented his suggestions on how the village can recoup fees from professional services from the developers. President Claeysen recommended reviewing the current ordinance Section 50-76 Developer Project Review Fees, and implement Engineer Cooper's recommendations.

**2008/09 TENTATIVE ANNUAL BUDGET**

Linda Melton asked the committee for updates to the proposed 2008/09 Budgets. President Claeysen stated that the department heads were asked to make deductions/changes to their budget line items based on the March Quickbooks year-to-date report. President Claeysen and committee updated their current copy of the 2008/09 tentative budgets with the recommendation from the department heads. The changes will be updated by Jackie Schulenburg and reviewed by President Claeysen before the April 4, 2008 budget hearing held at 6:50 pm.

**PRESIDENT'S REPORT**

President Claeysen stated that Joe Caveny has applied for a snow removal grant from (IEMA) Illinois Emergency Management Agency. President Claeysen said he signed the Public Assistance Grant application in order for the village to receive monies from the 2007/08 snow storm.

Linda Melton so moved to adjourn at 7:51 pm. James Coppernoll seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Finance minutes approved by Chairman, Linda Melton on March 28, 2008

