

**FINANCE COMMITTEE MEETING  
DECEMBER 9, 2008**

Trustee Linda Melton called the meeting to order at 7:21 pm

Members present: James Coppernoll, Stephen Appell

Also present: President Claeysen, Sally Hollembeak, Nancy Belt, Tad Whitchurch, Scott Kramer

Linda Melton moved to adopt the agenda. James Coppernoll seconded. Motion carried by voice vote.

Linda Melton moved to approve the minutes of November 11, 2008. Stephen Appell seconded. Motion carried by voice vote.

**APPROVE THE BILLS**

Linda Melton and committee reviewed the bills as presented.

**Linda Melton moved to send to the village board authorizing payment of all bills signed and approved by the finance committee on December 9, 2008. Stephen Appell seconded. Motion carried by voice vote.**

**BUDGET CALENDAR**

Linda Melton announced that according to the December Budget Calendar the Budget Director, Finance Chairman, Village Clerk, Deputy Clerk, & Treasurer should be reviewing the estimated remainder of fiscal year expenditures and revenues and year end surplus. President Claeysen stated that he will be meeting with Jackie Schulenburg next week to review the 2008/09 budget.

**HOLIDAY EVENT**

Linda Melton reminded everyone that the annual holiday dinner will be December 16, 2008 after the village board meeting.

**PRESIDENT'S REPORT**

President Claeysen stated that with sale tax revenues down from last fiscal year and this year he would recommend that the village board take caution when making decision to expend funds at this time such as the public works facility and other capital improvement projects before figuring out how to finance them. The committee continued to discuss the 2009/2010 budget regarding fiscal commitments that will raise the budget costs such as payroll, pension & insurance. President Claeysen said as budget director he will keep the board up to date on the village's financial situation. The village board thanked the Mayor for his commitment.

Linda Melton moved to adjourn at 7:33 pm. James Coppernoll seconded. Motion carried by voice vote.

Recorded by: Village Clerk, Nancy L. Belt

Finance minutes approved by Chairman, Linda Melton on December 10, 2008

