

**VILLAGE BOARD OF TRUSTEES MEETING  
FEBRUARY 15, 2011**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY, ILLINOIS,  
WINNEBAGO AND BOONE COUNTIES, CONVENED IN REGULAR  
SESSION ON THE 15<sup>th</sup> DAY OF FEBRUARY 2011.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER AT  
7:01 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL WAS  
TAKEN BY VILLAGE CLERK, NANCY L. BELT**

Stephen Appell	Absent	Scott Kramer	Present
James Coppernoll	Present	Gary Maitland	Present
Sally Hollembeak	Present	David Schroeder	Present

Also present: PWD Joe Caveny; Village Clerk Nancy Belt; Administrator, David Nord; Denny McMullen, CES. and Attorney Jim Stevens

President Claeysen entertained a motion to adopt the agenda. James Coppernoll moved to adopt the agenda. Scott Kramer seconded. President Jim Claeysen entertained a motion to adopt the amended agenda.

James Coppernoll moved to adopt the amended agenda adding executive session for the purpose of:

(2- C -3) The selection of a person to fill a public office, as defined in the Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(2 -C- 11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and centered into the minutes of the closed meeting.

Sally Hollembeak seconded. Motion carried by voice vote.

President Claeysen entertained a motion to approve the February 7, 2011 village board minutes. Scott Kramer moved to approve the February 7, 2011 village board minutes. David Schroeder seconded. Motion carried by voice vote

### **PRESIDENT'S REPORT**

President Jim Claeysen updated the village board on the following:

- The Flood Plain Ordinance was placed on file with FEMA February 3, 2011
- February Telecommunication allocation \$9,014.25; total ytd. \$84,582.75
- Two part-time administrative assistant employees will begin work on February 21, 2011; Cindy Barr and Kathleen Trimble
- Rockford Area Economic Development Council submitted their 4<sup>th</sup> Quarter 2010 Report
- The Cherry Valley Fire District hired six new recruits and three full-time firefighters were promoted to the rank of lieutenant

President Report Continued:

President Jim Claeysen asked Blaine Kurth, Loss Control Specialist from the Illinois Municipal League Risk Management Association to address the village board. Blaine Kurth stated that the IMLRMA has been covering Illinois Municipalities for 30 years and has been contracted by the village since 1987. Mr. Kurth informed the village board that he works with David Nord and Joe Caveny providing safety training for village employees to ensure safe and healthful working conditions. President Jim Claeysen asked Mr. Kurth to contact Chief Todd Houde to also provide safety training for the police department. Everyone thanked Blaine for attending the meeting.

**ORDINANCE REPORT BY TRUSTEE, JAMES COPPERNOLL**

James Coppennoll moved that the village board consider the two ordinances for first reading “An Ordinance Annexing Property”, and “An Ordinance Zoning Property upon its Annexation “CC” Commercial Community District under Section 82-234 (4472 South Mulford Road)”. Sally Hollembeak seconded. Motion carried by voice vote.

James Coppennoll moved that the village board consider this ordinance for first reading, “An Ordinance Amending Number 2009-30 Authorizing the Execution of a Planned Unit Development Agreement (PUD) for Anam Care Facility. Sally Hollembeak seconded. Motion carried by voice vote.

**FINANCE REPORT BY TRUSTEE, GARY MAITLAND**

Gary Maitland moved that the village board authorize payment of all bills signed and approved by the finance committee on February 8, 2011. Scott Kramer seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board authorize payment of the additional bills prepared by the Village Clerk, Nancy Belt and approved by Budget Director, President Jim Claeysen in the amount of \$10,121.99. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board adopt the revised “Investment Policy” as reviewed at the February 8, 2011 finance committee and recommended by Treasurer, Karen Melloch. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppennoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

**PUBLIC WORKS REPORT BY TRUSTEE, SCOTT KRAMER**

Scott Kramer moved that the village board authorize to purchase SCADA software from GE PLC Developer in the amount of \$936.30 from line item 5130 Water. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Absent	Scott Kramer	Aye
James Coppernoll	Aye	Gary Maitland	Aye
Sally Hollembeak	Aye	David Schroeder	Aye

Motion was voted on and carried.

Executive Session 7:18 pm

Sally Hollembeak moved to go into executive session for the following purposes:  
(2- C -3) The selection of a person to fill a public office, as defined in the Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

(2 -C- 11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and centered into the minutes of the closed meeting.

David Schroeder seconded. Motion carried by voice vote.

President Jim Claeysen called the meeting back to order at 7:52 pm. Village Clerk, Nancy L. Belt called the roll:

Stephen Appell	Absent	Scott Kramer	Present
James Coppernoll	Present	Gary Maitland	Present
Sally Hollembeak	Present	David Schroeder	Present

President Jim Claeysen entertained a motion to adjourn at 7:52 pm. James Coppernoll made the motion. Sally Hollembeak seconded. Motion carried by voice vote.

Respectfully submitted by: Village Clerk, Nancy L. Belt

Village Board minutes approved by President Jim Claeysen February 16, 2011