

**VILLAGE BOARD OF TRUSTEES MEETING
DECEMBER 20, 2011**

**THE VILLAGE BOARD OF TRUSTEES OF CHERRY VALLEY,
ILLINOIS, WINNEBAGO AND BOONE COUNTIES, CONVENED IN
REGULAR SESSION ON THE 20TH DAY OF DECEMBER 2011.**

**PRESIDENT JIM E. CLAEYSSSEN CALLED THE MEETING TO ORDER
AT 7:00 P.M. AND LED THE PLEDGE OF ALLEGIANCE. ROLL CALL
WAS TAKEN BY VILLAGE CLERK, NANCY L. BELT.**

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

Also present: Treasurer, Karen Melloch; PWD Joe Caveny; Denny McMullen, Village Administrator David Nord; Police Chief Todd Houde; Attorney Jim Stevens

President Jim Claeysen entertained a motion to adopt the amended agenda:
Adding under President's Report:

- Resolution Supporting the Continuation of Mail Processing Through the Rockford Postal Center
- Comcast Letter Regarding Rate Changes

Sally Hollembeak moved to adopt the amended agenda. David Schroeder seconded. Motion carried by voice vote.

President Jim Claeysen entertained a motion to approve the December 6, 2011 village board minutes. Stephen Appell moved to approve the December 6, 2011 village board minutes. David Schroeder seconded. Motion carried by voice vote.

PRESIDENT'S REPORT

President Jim Claeysen presented the village board with a letter from Representative Donald Manzullo asking the village board to adopt a resolution to support keeping the Rockford Mail Processing and Distribution Center operations in Illinois. Sally Hollembeak moved to adopt a "Resolution Supporting the Continuation of Mail Processing Through the Rockford Postal Center". David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen presented the village board with a letter from Joan Sage, Representative from Comcast with information on price changes and updated programs. President Claeysen asked Village Clerk, Nancy Belt to place this letter on file.

ATTORNEY'S REPORT

Attorney Jim Stevens reported that the three abatement ordinances and electricity aggregation ordinances have been filed with Boone & Winnebago county clerk's offices.

EX-OFFICIO'S REPORT

Scott Kramer announced that the Holiday Light winners will be posted on the Cherry Valley web-site. Also, the January Recreation Board meeting is cancelled.

ORDINANCE REPORT BY TRUSTEE, JOANN HUDSON

Montessori

JoAnn Hudson moved that the village board consider this the second and final reading on "An Ordinance of the Village of Cherry Valley, Illinois Designating a Loading Zone on Sayer Road". Stephen Appell seconded. Motion carried by voice vote.

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-22, "An Ordinance of the Village of Cherry Valley, Illinois Designating a Loading Zone on Sayer Road". Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Orr Property

JoAnn Hudson moved that the village board consider the following three ordinances for second and final reading:

- a. An Ordinance Approving an Annexation Agreement Regarding Property Located 5185 Baxter Road
- b. An Ordinance Annexing Certain Territory Commonly Known as 5185 Baxter Road
- c. An Ordinance Approving A Map Amendment from the Agricultural (AG) Zoning District to the Light Industrial (IL) Zoning District

David Schroeder seconded. Motion carried by voice vote.

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-23, An Ordinance Approving an Annexation Agreement Regarding Property Located 5185 Baxter Road. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-24, An Ordinance Annexing Certain Territory Commonly Known as 5185 Baxter Road. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

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Ordinance Report Continued

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-25, An Ordinance Approving a Map Amendment from the Agricultural (AG) Zoning District to the Light Industrial (IL) Zoning District. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Cook Property

JoAnn Hudson moved that the village board consider the following three ordinances for second and final reading:

- a. An Ordinance Approving an Annexation Agreement Regarding Property Located 51XX Baxter Road
- b. An Ordinance Annexing Certain Territory Commonly Known as 51XX Baxter Road
- c. An Ordinance Approving A Map Amendment from the Agricultural (AG) Zoning District to the Light Industrial (IL) Zoning District

Stephen Appell seconded. Motion carried by voice vote.

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-26 An Ordinance Approving an Annexation Agreement Regarding Property Located 51XX Baxter Road. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-27, An Ordinance Annexing Certain Territory Commonly Known as 51XX Baxter Road. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

JoAnn Hudson moved that the village board pass and approve Ordinance Number 2011-28, An Ordinance Approving a Map Amendment from the Agricultural (AG) Zoning District to the Light Industrial (IL) Zoning District. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

FINANCE REPORT BY TRUSTEE GARY MAITLAND

Gary Maitland moved that the village board authorize payment of all bills in the amount of \$91,358.42 signed and approved by the finance committee on December 13, 2011. Scott Kramer seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board approve payment of the additional bills in the amount of \$7,979.64 signed and approved by the budget director and finance chairman on December 20, 2011. Stephen Appell seconded. Motion carried by voice vote.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board approve Village Clerk, Nancy Belt's attendance at the Municipal Clerks of Illinois winter seminar held in Kankakee, Illinois January 26 & 27, 2011 and amount not to exceed \$200.00. Scott Kramer seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board authorize the payment of the Series 2004 bond principal \$485,000.00 and interest \$19,332.50 total of \$504,332.50. This is to be paid from the Capital Improvement Fund. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board authorize the payment of the Series 2005A bond principal \$145,000.00 and interest \$56,217.50 total of \$201,217.50. This is to be paid from the Water Fund. Sally Hollembeak seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

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Finance Report Continued:

Gary Maitland moved that the village board authorize the payment of the Series 2005B bond principal \$260,000.00 and interest \$26,620.00 total of \$286,620.00. This is to be paid from the Capital Improvement Fund. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board approve David Nord's attendance at the winter ILCMA conference held in Champaign, Illinois, February 22 -24, 2012 at a total expenditure of \$550.00. Scott Kramer seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Gary Maitland moved that the village board authorize President Jim Claeysen to sign the Employees Benefit System Third Party Administration Service Agreement effective January 1, 2012 between the Village of Cherry Valley and Employee Benefits Systems (EBS). David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

SAFETY REPORT BY TRUSTEE, SALLY HOLLEMBEAK

Sally Hollembeak moved that the village board approve for Chief Todd Houde, Officer Fry & Officer Muraski to attend the ILEAS conference in Springfield, IL. March 4- 6, 2012 in an amount not to exceed \$600.00. Gary Maitland seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Sally Hollembeak moved that the village board authorize the purchase a (4) Motorola Portable Radios from Rock River Service in the amount of \$4,000.00. This disbursement is from the drug fund account. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the “Modification #1 Intergovernmental Cooperation Agreement Between the County of Winnebago and the Village of Cherry Valley, for Phase II Engineering for the Southeast Connection of the Perryville Bike Path _ (Section 01-00302-00 BT) Entered into May 8, 2006”. The Village portion is \$16,801.30 10% of \$168,012.96. Stephen Appell seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Scott Kramer moved that the village board accept the letter dated November 17, 2011 from Engineer, Joe Vanderwerff, County of Winnebago asking the village board to accept jurisdiction of Bell School Road. The letter states that the Winnebago County Highway Department has completed all items with the exception of:

#5. Madigan Way, east side dead end, has terrace areas that are extremely steep and not maintainable, also there is no signs, delineators, or other traffic devices noting this is a dead end street.

#10. The Village should also request all Right of way and Easement Plats to determine the actual area within the jurisdictional transfer.

These remaining items will be completed in 2012 by Winnebago County.

David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

Scott Kramer moved that the village board authorize President Jim Claeysen to sign the IDOT, Illinois Department of Transportation to transfer jurisdiction of Bell School Road Route CH 26 Length 0.636 Mile Newburg Road (including the intersection) to 35 feet south of the Centerline of Mill Road in its entirety. David Schroeder seconded. A roll call vote was taken.

Stephen Appell	Aye	Scott Kramer	Aye
Sally Hollembeak	Aye	Gary Maitland	Aye
JoAnn Hudson	Aye	David Schroeder	Aye

Motion was voted on and carried.

President Jim Claeysen entertained a motion to convene into executive session at 7:22 pm. for the purpose of 2 (c) 1 the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body.

A roll calls as follows:

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

President Jim Claeysen called the village board meeting back to order at 8:25 pm. Village Clerk, Nancy L. Belt called the roll:

Stephen Appell	Present	Scott Kramer	Present
Sally Hollembeak	Present	Gary Maitland	Present
JoAnn Hudson	Present	David Schroeder	Present

President Jim Claeysen announced that he scheduled a Special Village Board of Trustees meeting for December 27, 2011 at 7 PM to present the three enabling ordinances that will create the IJRL. President Jim Claeysen stated that the Winnebago County board will enact the three ordinances on December 22, 2011 and New Milford will also enact the three ordinances on December 27, 2011.

President Jim Claeysen entertained a motion to adjourn at 8:26 pm. Sally Hollembeak made the motion. JoAnn Hudson seconded. Motion carried by voice vote.

Respectfully submitted: Village Clerk, Nancy L. Belt
President Jim Claeysen approved the village board minutes on December 21, 2011.